

**Village of North Fond du Lac**  
**OFFICIAL MINUTES - Meeting of April 4, 2011**  
**BOARD OF TRUSTEES**

**BOARD PRESENT:**

James Moore, Village President  
Mike Streetar, Trustee  
Mike Will, Trustee  
Tammy Keller, Trustee  
Keith King, Trustee

OTHERS: (See list attached.)

**STAFF PRESENT:**

Chuck Hornung, Village Administrator  
Donna Richards, Village Clerk  
Police Chief William Lamb, Police Department  
Melissa Hunt, FCEDC Community Development Specialist

Meeting was called to order at 6:00 P.M. by Village President, James Moore.

**A. ROLL CALL OF OFFICERS.** Mike Will, Tammy Keller, Keith King, Jim Moore and Mike Streetar, (All) Present.

**B. PLEDGE OF ALLEGIANCE.**

**C. CITIZEN PARTICIPATION. (None.)**

**D. ANNOUNCEMENTS.** Village President Jim Moore announced that April 11-15<sup>th</sup> is Wisconsin Tornado and Severe Weather Awareness Week. Our drill and system will be tested from 1:20 to 1:25 PM on April 14<sup>th</sup>.

**E. PRESIDENT'S BUSINESS and Staff Reports.**

**1. Department Updates**

1. Administrator. Mr. Hornung talked about the candidates forum last week, and hoped the citizens were able to hear the good information and comments made by the candidates. You may hear the sirens go off a few times this week, as we are testing the system. We have had problems with two of the battery operated sirens, and they are being worked on. Computer and network challenges surfaced due to the remodeling that is occurring in our offices. Mr. Hornung has been meeting with the Library. The Library Board is meeting to make some decision with other municipalities, about what system they want to go with.
2. Administration Department. Donna Richards said the Elections are tomorrow, with the polls open from 7 AM to 8 PM. Villager will be out on April 15<sup>th</sup>, same day as quarterly utility bills go out.
3. Police Department. Chief Lamb talked about the remodeling. Patrol Sergeants are being moved with new offices into a former conference room. Detective Liethen's office was also moved to more appropriate space. Public Works has been great getting it all done. April 30<sup>th</sup>, 9-11 AM at PDQ is the Drug Takeback initiative. Police Department works with DEA on this. Bring prescription drugs that are old and no longer used to the PDQ at these times. This helps prevent prescription drug abuse and theft. No questions are asked. Also, Tuesday night, the Knights of Columbus held their annual Public Safety Appreciation Night. It is dinner, and they gave a \$250 donation to the DARE Program. Mr. Streetar asked about whether pills have to be in container or not. Can be brought in any form. This event if utilized keeps pills from being flushed down the toilet, which wreaks havoc with water quality. Tammy asked about sharps. Chief Lamb said they can be brought here anytime to EMS, not sure about whether they can be brought to the Drug Drop event.
4. FCEDC. Melissa Hunt shared her monthly report. Focused on visioning and strategic planning. Shared results of first staff visioning, next one is this week. Had four categories: Image, Parks, Rec and Outdoor, Municipal, and Business Development. Image: Perception and Cleaning Up the Village Entrances; and what you see from the highway; Parks and Rec: Village Park is such an asset that there is discussion on how to improve and maintain it, Library, Offices, etc., what should the major focus be? Economic Development, focusing on business corridors, clean-up, fix-up and how to get the highest and best use of the areas. Will work over the next weeks on a plan. If you have any thoughts, give her a call. Chuck said we are talking about the survey responses at staff meeting Tuesday, and then Wednesday we have a Visioning staff meeting. Mike Will asked about the one to five year action plan due in March. She responded to say that the Waterfront Corridor is no longer a major focus; also funding will not be there for programs we would like to apply for. Things will change as the State Budget moves forward. We will not need the recreation plan to be eligible for other funds, so it is not as high a priority as it used to be.

**F. CONSENT AGENDA.**

1. Approve the minutes of the following Village Board Meetings : Meeting of March 21, 2011 and Special Meeting of March 28, 2011.
2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated.

General Fund	\$27,906.64
Library Fund	\$1,869.84
EMS Fund	\$2,094.14
Capital Projects	\$4,296.12
Water Department	\$4,737.77
Wastewater Department	\$1,233.28
Community Development Authority /TIF	\$0
Debt Service Fund	\$0
Storm Water Fund	\$1,817.51
<b>Total</b>	<b>\$43,955.30</b>

Motion by Will, 2<sup>nd</sup> by Streetar to approve the Consent Agenda. Question by Streetar on the Davis-Kuelthau bill: Mr. Hornung said this is not the mediation fee, this is the attorney to help with the mediation, and other legal issues related to the union contract. Mr. Will asked about Trustwave. Mr. Hornung explained that this is the fee for a filter on the e-mail system, to filter out junk mail that comes in. Get a message three times a day, then staff can individually decide whether they want e-mail from certain parties placed in their box, or whether it continues to automatically be placed in junk mail This is a once a year fee. Mr. Moore said he liked the format change on the checks report. They like it this way, easier to understand.

All Ayes, 0 Nays.

**G. ADMINISTRATIVE ITEMS.**

1. Discussion and possible action on the siren at the athletic field. Mr. Hornung shared a report that overlays the siren areas. He also shared his report on the topic. Said the current location and pole is old and not aesthetically pleasing. Mr. Streetar said it has not been on the School Board agenda. He spoke with several of the School Board members, and talked about possible damage to it if taken down. Also, we have had problems with the ones at Marghael's and Village Park, which are battery operated. Saturday, he normally hears the one at Marghael's, and Village Park has been having problem. It is an issue for him. Does not want to jeopardize safety. Was a 5-0 vote in September to leave it where it is. If the schools pay for it, it is still residents' money. Many told him they never noticed the siren and pole was there. Does not understand why it is back on the Agenda. Jim Moore clarified that the reason it is back on is because last time it was proposed to be moved to Blackbird, and many residents came saying they didn't want it there. Mr. Will says it is a safety issue. But, he'd like it moved close by. The school system is our partner. He is in favor of working with the district to move it. Aaron Sadoff, Superintendent, said he talked to Nick Leonard, Peter Feters and the Fire Chief when the athletic field was being put together. The field was designed for the future, and they looked at the best place for the entrance. The siren did not work at the time, and the crews fixed it while they were doing the work on the entrance. Then the issue of redundancy was reported. The controls are by the concessions stand, and the wiring runs over to the pole. Mr. Sadoff thinks they can mount it on or over there, if it is found to be necessary. The schools have alternative ways of finding out about bad weather. If not necessary, fine. If it is desired to continue, the School District would handle it. Would like the Village to help out with the use of a bucket truck. The schools could have moved it or taken it down at the time, but couldn't get it done. Needed the Village to study and act on it. Mr. Sadoff said it is his role to do what he can to enhance property. Wants to do it right. The schools are working with Stuarts. Got a great deal on 100 trees of various sizes. Would like to line the pathway with some trees, if the siren is moved. It was not his intention to have it moved to a residential area. That was not part of what he wanted. Now he is asking to move it if necessary, at the school district's expense. It wasn't working, and they found that out on a Saturday when they were out there. Electricians that were out there at the time went ahead and fixed it at the time. Mr. Will was asking about the move, would it bother the neighbors? Mr. Sadoff looked at the diagram. It is a fence, and may be bushes down the road. Have discus and shot out there, and the neighbors want to see the greenspace, even though they lost the open land. Residents have planted lots of foliage themselves. Mr. Will wants it moved at the school board expense. Mr. Will said he knows someone that might do the wiring, and hopes it won't cost the schools anything. Mr. Sadoff said he wants to do everything right. The concession stand is "our lighthouse", a place to enhance our image when people visit the Village. Mr. Streetar said he can't believe we are doing this just for aesthetics. If it goes off, it will be right next to the bleachers. Thinks this is a waste of money. It's tornado season; just leave it where it is. Mr. Sadoff says he was told that it is not a safety issue, due to redundancy. If it is moved, he believes he can speak for the School Board to say that they wouldn't mind

if it goes off with people in the stands; that it would be okay. He said this is not the place to discuss how he works with his Board.

Motion for Option #3 by Mr. Will, to work with school board with the Village's help, to move the siren to a location near the concession stand that would make it more aesthetically pleasing, while keeping it operational, at no expense to the Village and hopefully no cost to the taxpayers. 2<sup>nd</sup> by Ms. Keller. Roll Call: Will, Keller King, Moore Yes, Streetar No. Mr. Sadoff said before it is moved, he will work with the Fire Chief to make sure it is right. Mr. Will asked whether we could have some oversight of the sirens in someone's job description. Mr. Hornung said there are regular drills on Saturday, and that they could make that part of their drill to check to see if sirens are working properly.

2. Discussion and possible action to approve contract with Baker Tilly for financial audit services.

Mr. Hornung said this is an annual contract. It is a formality to bring it to the Board. It is budgeted for \$35,000 a year. It is for all the audits.

Motion by Will, 2<sup>nd</sup> by Keller to approve. All Ayes, 0 Nays.

3. Discussion and possible action regarding Baker Tilly's \$500 fee towards efforts related to employee retirement contributions as pre-tax.

Mr. Hornung asked the Board at the last meeting for us to contribute to the process of determining this legally. When he called them after the last meeting, Baker Tilly said they already had started the process. We do not need to contribute to get this determination. Foley and Lardner is the law firm that is working with Baker Tilly on this. Foley and Lardner did the arbitrage work for us previously.

4. Discussion and possible action to approve Non-intoxicating Beverage License for Dollar General Store #6587, located at 333 Prospect Avenue for the current period from the date granted through June 30, 2011.

Ms. Richards explained that they will need to get this license ongoing, did not get one in the past. Mr. Lamb said he has no problem with it.

Motion by King, 2<sup>nd</sup> by Keller to approve. All Ayes, 0 Nays.

**H. COMMUNICATIONS.** Brat Fry for the Pool raised about \$1085, including a contribution. He thanked many businesses for their contributions and their presales.

**I. UNFINISHED BUSINESS.** (None.)

**J. NEW BUSINESS.** Mr. Hornung urged all to get out and vote.

**K. ADJOURNMENT.**

Motion by Will, 2<sup>nd</sup> by Keller to adjourn at 6:42 PM. All (5) Ayes, 0 Nays.

Respectfully submitted,

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Jim Moore, Village President

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Donna Richards, Village Clerk