

**Village of North Fond du Lac**  
**OFFICIAL MINUTES- Meeting of August 17, 2009**  
**COMMITTEE OF THE WHOLE**

PRESENT: James Moore, Village President  
Jim Scharf, Trustee  
Mike Streetar, Trustee  
Mike Will, Trustee  
ABSENT: Keith King, Trustee (excused)

STAFF PRESENT: Chuck Hornung, Administrator  
Chief Bill Lamb, Police Chief  
Paul Nelson, Fire/EMS Chief  
Nick Leonard, Director of Engineering and Planning  
Peter Feters, Zoning Administrator  
Donna Richards, Village Clerk  
Jerry Jaye, Municipal Court Judge  
Connie Killian-Ritchie, Court Administrator  
Amy Fischer, Deputy Court Clerk

**Chairman: MOORE**

*Meeting was called to order by Chairman Moore at 6 PM.*

**A. ADMINISTRATIVE ITEMS.**

1. Presentation by Vierbicher and Associates and discussion of the Resolution R-16-2009, A Resolution Adopting the Waterfront Corridor plan in the Village of North Fond du Lac. Sarah Pittz from Vierbicher spoke to the plan. Is a Community Development Planner. Worked with Bruce Woods, Landscape Architect on the Plan. Started work early in the year. Formed a committee which included citizens, County, city of Fond du Lac, and FCEDC, s well as staff. Met in April for 4 to 5 months, and then drafted the components and held an Open House. Comments at Open House are in the appendix, and made revisions. Plan Commission reviewed and discussed it at their meeting last week. Adoption is on the Board agenda tonight. Funded in part by the Department of Commerce, one of only a handful of grants provided for this purpose. Included in the document are: inventory, analysis of existing conditions, area from railroad tracks east to the lakefront. There are exhibits and recommendations made for outside the Village boundaries, so that there is a more regional approach to access to the Waterfront and to surrounding communities. Intergovernmental cooperation: There will have to be a lot of communication and cooperation with surrounding communities to get this done. Topics, with goals and objectives: natural resources, education, economic development, for example. Basis for recommendations focus on making larger trail connections and connections to the waterfront, improving amenities along the waterfront (canoe launching, kayaking), connections to downtown and the waterfront, and to the region, and to mitigate the problems of access caused by the railroad. Last section is an implementation plan, which is a starting point moving forward, priorities, timeframe, and responsible parties to get these things accomplished. Use as a guide moving forward, and apply for grants, and to pull groups together to get things moving forward. There has been a lot of cooperation from the County and surrounding municipalities. It is a jump start, if discussion continues on implementation with surrounding areas.

Chuck explained redevelopment and recreation, not much in the comprehensive plan about these items. We have a plan to help us access resources for implementation. Mike Will asked about cooperation, do we do regional requests for funding, or do we do it ourselves. Sarah said it may vary, depending on the funding. Could be regional funding, and it depends on who is ready to go. Mike Will said we need cooperation. Sarah agreed that we will need to cooperate, to make a complete connection. Mike asked about applications, Sarah said it depends on the funding opportunities.

CONSENSUS to take it to the Board.

2. Discuss the Metropolitan Enforcement Group (MEG)- Update on MEG –Drug Unit agency participation.  
Police Chief Lamb passed around a memo, which he walked through (attached.) In November of 2008 we became a participating agency in the Regional Drug Task Force. Board asked questions about overtime and other questions, so this is the update he said he would provide at about 6 months in. There are no statistics for November and December, as they were just getting started. January 1 through August 15 is provided here.  
Jim Moore asked if we get reimbursed for time on some cases. Chief Lamb said sometimes asset forfeiture funding may be forthcoming, he suspects, when it is available. Scharf asked about the methamphetamine labs. Lamb said this was prior to any of this. Mike Will asked about how many

staff most communities contribute to the MEG. Mostly one position per jurisdiction. Chief Lamb explained that they generally want a whole person, but they allowed us to commit to a part time involvement. After a discussion, and expressing of concerns of drug trafficking in the Village, we are allowed to have a part time commitment. Asked about overtime calculation, want to break out drug work from others, but computing a number for a projected budget is difficult.

3. Discuss Three Dog Rule exception requested by Mary Steffes.

Chuck explained that we have a limit, and she wrote a letter. Had four dogs, gave one to daughter, so now have three. Never knew there was an ordinance. Had two, and got two more in 2008. All the kids are gone, and husband bought her two more, a Yorkshire terrier and a poodle. She keeps them in the house or in the yard. They are not causing any trouble, they are not walked in the streets. They do their duty in the yards. Cats walk through her yard. Said not bothering anybody. Keep her company while her husband is at work. The Caren Terrier is not licensed, other two are. Mike Streetar said we make an exception from time to time. Asked how long she has lived in the Village. Last licensing was in 2004. Scharf explained this was passed two years ago due to problems. She apologized. Scharf explained that you can't replace a dog if you get rid of one, or one passes away. Limit is one cat and two dogs or one dog and two cats. Ms. Steffes was not sure who called. Wanted to know what the problem was, call was anonymous that she has four dogs. They were in the house in their kennel. Nobody will say who complained.

CONSENSUS to take it to the Board.

4. Discuss Westwood Avenue ditch drainage issue. Will be tabled.
5. Discuss Ordinance O-2009-06, Amending the Village of North Fond du Lac Sign Ordinance to Prohibit Billboards. (Second reading). Nick Leonard explained that this was approved by the Planning Commission and referred to us. It prohibits any new billboards anywhere in the Village. Pete Fetters is here to answer any more specific questions.

CONSENSUS to take it to the Board.

6. Discuss Ordinance O-2009-07, Rescinding Chapter 22 and recreating Chapter 22, Village of North Fond du Lac Floodplain Zoning. (Second reading). Nick Leonard explained that the DNR has come up with a model code for floodplain zoning, and needs to be adopted by November 11 of this year, so citizens can get flood insurance. Peter Fetters explained that we get to vote on, but not overly free. This is so that we have the changes needed to allow flood insurance in the Village minor changes in language and definition changes. New maps have minor changes. Electronic format will hopefully allow for determinations to be made easier as to where the floodplains are.

CONSENSUS to take it to the Board.

7. Discuss Ordinance O-2009-08 Amending Traffic Controls Regarding Bus Parking in the Village of North Fond du Lac. (Second reading). Administrator Hornung explained that ordinance was revised in response to complaints that citizens did not want the buses parked overnight. Allie Scharpf asked some question: what are the designated areas? Chuck explained that we are talking about north lot of Village Park and the swimming pool parking lot, but that has not been determined yet. She has been parking her bus here, except when really cold and it needs plugging in. It saves 30 minutes and fuel costs to the school system. Figures about \$2,430 saved per year for not going back into Fond du Lac on weekdays. Mr. Scharf explained that the bus was not to be parked overnight. Discussion of various vehicles that have been parking in the Village, not sure they know about ordinance. She has had no complaints, and is concerned that the additional costs will be charged to the schools. Said they figure a certain budget. She wants to park overnight. Tammy Jorgenson said she likes the security of parking in her driveway, to keep an eye on the bus. Can our police patrols watch the buses if they are parked as will be allowed?

Mike Will recommended tabling this item, for more discussion of overnight parking possibilities. Does Johnson Bus have any suggestions? Tammy will discuss with Johnson's. Some of the drivers are parking overnight. This is a problem. Streetar asked about the # of complaints. Thought that there might be a solution for overnight parking by discussing with Aaron Sadoff. School starts in two weeks. What should they do while being discussed? Keep doing what you are currently doing. Other bus drivers need awareness of the regulations and the changes. Will and Scharf agreed that the vehicles should not be parked on streets or in driveways.

CONSENSUS to table.

8. Discuss Ordinance O-2009-09 Amending Public Nuisances Regarding Dog Restraints in the Village of North Fond du Lac. (Second reading).

CONSENSUS to take it to the Board.

9. Discuss whether citizen comments on an agenda item or under Citizens to be Heard on the COW agenda or Citizen Participation on the Board agenda should have a time limit. Mike Will asked about what happens in committees. Donna Richards explained that there is an operating policy limiting committee comments to 5 minutes, but there is nothing comparable for the Board. Jim Moore said we should have some limitation to keep people from repeating themselves, like a 5 minute rule. Streetar thought that would be okay, but doesn't want a timer. Wants the chair to keep an eye on the time, and use their discretion. Moore felt it has been a problem a couple of times, when people talk in circles and repeat themselves. Will says there may be a problem in the CDA. Scharf said he would like something on the books.  
Staff will bring something specific back to the next regular meeting for consideration.
10. Review elimination of Unfinished Business and New Business from the Board agenda. Mike Streetar wants to keep these on the Board Agenda. Richards explained that most discussion should occur on the Committee of the Whole agenda, and it is clearer if this is not also on the Board agenda. Items not on the Board agenda are not to be discussed until they are on the agenda. Will revisit with a proposal.
11. Discuss revised Resolution R-11-2009 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal (Police) Power Pursuant to Wis. Stat. §66.0701 (Illinois Avenue) for date of Public Hearing, from September 15 to (Monday) September 14, 2009.

CONSENSUS to take it to the Board.

**B. CITIZENS TO BE HEARD.** None

**C. UNFINISHED BUSINESS.**

1. Board discussion of possible strategies and assignments for additional fundraising activities for the Optimist Park playground equipment. Talked about the current large commitments from Festival Foods and the Police Benevolent Association. We have several citizen donations. September 10 will be the cutoff for donations to be recognized on the Donations Board. Jim Moore mentioned that there is signage at the Playground asking for donations.

**D. NEW BUSINESS.**

1. There is need for a special meeting on the 31<sup>st</sup>, due to the holiday, and the need to authorize checks for payment. Agreed on the 31<sup>st</sup> at 6 pm.
2. Paul Nelson demonstrated the SCBA equipment from the grants. SCBA stands for self-contained breathing apparatus. Explained some of the technicalities and that training is needed before they will use the new equipment. The new equipment provides more time for the firefighters in a burning building and allows more time to provide for the saving of a firefighter or a citizen in trouble per tank when trapped or needing to be saved. Is hoping to get some money by selling some of the old equipment, but most of it is too old to have any value.

**E. CLOSING OF MEETING.**

Meeting closed at 7:00 PM.

Respectfully submitted,

James Moore, Village President