

**Village of North Fond du Lac**  
**OFFICIAL MINUTES- Meeting of July 18, 2011**  
**BOARD OF TRUSTEES**

**BOARD PRESENT:**

James Moore, Village President  
Mike Streetar, Trustee  
Mike Will, Trustee  
Tammy Keller, Trustee  
Keith King, Trustee

**OTHERS: (None.)**

Sandy Bernier  
Janet Lloyd  
Julie and Noah Jorgensen

**STAFF PRESENT:**

Chuck Hornung, Village Administrator  
Donna Richards, Village Clerk  
Nick Leonard, Director of Engineering and Planning  
Darren Pautsch, Police Captain  
Chief William Lamb, Police Department  
Chief Paul Nelson, EMS / Fire  
Heather Wegner, Library Director  
Melissa Hunt, FCEDC, Community Development Specialist

Meeting was called to order at 6:00 P.M. by Village President, James Moore

**A. ROLL CALL OF OFFICERS.** Keith King Jim Moore Mike Streetar, Mike Will, Tammy Keller  
All Present.

**B. PLEDGE OF ALLEGIANCE.**

**C. CITIZEN PARTICIPATION. (None.)**

**D. ANNOUNCEMENTS. (None.)**

**E. PRESIDENT'S BUSINESS and Staff Reports.**

**1. Department Updates**

1. Library – Heather Wegner Library Director announced as others have read in the paper that the Fond du Lac Library is becoming a stand alone system. One can no longer place a hold on their catalog. We will see how this develops over the next several months in terms of how it will affect North Fond du Lac. The summer reading program will be closing in the next couple of weeks. There are still many activities planned. Also, Book Group meets the third Monday of the month during the summer, which is tonight. The book is Driving Sideways, and the author Jess Riley from Oshkosh will be here to talk to the group. Very exciting... Anyone is invited to participate. Knitters and Crocheters will be meeting again on July 25<sup>th</sup> from 6 to 7:30 PM; The Unknitted Nations project called Comfort Dolls, will be given to children in Haiti and Kenya. Also, a Coupon Club is being formed. Call the Library for more information.
2. Administrator. Chuck Hornung said he is hoping to begin the on-line utility payment system with Payment Services Network. The system will allow customers to see and pay their bills on-line, and the system will automatically take the funds out of the customer's account and credit their bill in our software system. This will provide automation for greater efficiencies here in the office.
3. Administration Department. Donna Richards said Tuesday's primary went smoothly, with almost 800 voters, or a 29% turnout. The recall general election is on August 9<sup>th</sup>. Absentee ballots for mailing out should be available sometime next week for the August election, as soon as ballots arrive. Early voting will held for two weeks prior to the election, here in the office. The Farmers' Market continues. Last Thursday, it was real busy from 3 to 4 and then died off. Please stop by! From 3 to 6 PM on Thursdays.
4. Police Department. Brian Liethen reported that we continue to respond to complaints related to prowling. Residents have been providing information to us, and we have notified residents of this activity. Not sure about the motive. We encourage people to call if you see something happening that doesn't appear right in the neighborhood. Our 12<sup>th</sup> Annual Golf Shootout is Friday August 12<sup>th</sup>. We still need people to sign up. Information is on the Web at [www.nfdl.org](http://www.nfdl.org). National Night Out is August 2<sup>nd</sup>, with a free Family Pool Party.
5. Fire/EMS Department. Chief Nelson said pump testing is done. Staff have been getting training, and CPR classes have been completed.
6. Public Works Department. Nick Leonard said the Sunset Circle is being landscaped, prepped the road last week, patching should be done this week, and then a full overlay to complete the work. Water Tower paint job is being pressure washed, scraped, and then will be repainted this week or next. They may have to drain the otwer partially, but this should only affect pressure slightly if at all. Several street overlays are hoped to be completed this summer.

7. FCEDC Community Development Specialist. Melissa Hunt provided her monthly update. She has a Plan draft that she is meeting on tomorrow. Hoping for a final draft in the next week, then meeting with various public groups, and hopes for approval in October. It will have three year goals, and plans and programs for the future. The planning process should be revisited every couple of years.

**F. CONSENT AGENDA.**

1. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated.

General Fund	\$16,125.98
Library Fund	\$106.93
EMS Fund	\$3,542.15
Capital Projects	\$5,260.00
Water Department	\$10,024.74
Wastewater Department	\$790.28
Community Development Authority /TIF	\$0
Debt Service Fund	\$0
Storm Water Fund	\$289.32
<b>Total</b>	<b>\$36,139.40</b>

Motion by King, 2<sup>nd</sup> by Keller to approve the Consent Agenda.

Questions from Mr. Will on how lawn work is done. Is this work bid out? Is it okay for a staff member to be doing this? Administrator Hornung said he has been checking out the legality of doing this. Also, question from Ms. Keller about the Tomahawk Fire/EMS training, how many people were trained and for how long? For the \$1200, there were four people taking two classes for the weekend.

Consent Agenda approved. All Ayes, 0 Nays.

**G. ORDINANCES.**

1. Discussion and possible action on ORDINANCE O-2011-05  
AN ORDINANCE REGULATING SOCIAL HOST IN THE VILLAGE OF NORTH FOND DU LAC. Second Reading. The ordinance was read into the record in its entirety. (No discussion).

Motion by Streetar, 2<sup>nd</sup> by Will to approve. Roll Call vote: Keller Aye, King Aye, Moore Aye, Streetar Aye, Will Aye.

2. Discussion and possible action on ORDINANCE O-2011-06  
AN ORDINANCE RECREATING VILLAGE CODE SECTION 14.04 REGARDING CHRONIC NUISANCE PREMISES. First Reading. It was explained that this Ordinance being introduced today is in response to some nuisance properties and calls that exceed three calls in a twelve month period. Mr. Will asked if we start fining and billing them then... The response was that a meeting would be set up with the chief about nuisance abatement, to come up with a schedule to plan to abate the nuisance. If an owner is calling about their own property, this would not apply. The goal is not to write citations, but to eliminate the problem. Mr. Will asked if other communities have this. The response from Nick is that research was done by Pete Fetters, and Nick's understanding is that Neenah and Menasha have similar ordinances. We are working with an attorney on this. This provides that if there are 3 violations within 12 months that within 15 days, if not abated, an assessment including staff times and costs can be levied against the property.
3. Discussion and possible action on ORDINANCE O-2011-07  
AN ORDINANCE RECREATING VILLAGE CODE SECTION 3.11 REGARDING CAPITAL EXPENDITURE LIMITATION. First Reading. Administrator Hornung explained that we want to increase the tax base, and there are developer incentives that are sometimes needed, as per the Business Park. We could bump up against the referendum passed in 2008, even to do Michigan Avenue, for example. This ordinance would up the limit to \$5 million. Otherwise projects that are needed could be denied on a referendum. By changing the limit in this way, we feel we would be respecting the residents, while demonstrating fiscal responsibility, and this would let us do the right thing when needed. This was read into the record. Mr. Will said he understands this, but would like a referendum to change the current ordinance to \$5 million. He does not support this. Ms. Keller was not on the Board at the time of the referendum, and wants to hear from citizens as to why this was first put in place. She said please contact Board members, to let them know why we did this. Wants one-on-one interaction to talk about it, as this progresses. Mr. King said he felt the Board was to blame in part for the \$1 million dollar number. People were misinformed. There were so many numbers flying around about what the Village was doing at the time. \$10 million, \$17 million, \$25 million, we were going to own the convention center. He said that we are elected to govern. We need input. We have to make a decision to do what is right. We live here, and

have stakes in this community. Mr. Moore said the project on Michigan Avenue needs to be done. Because of costs, this would currently require a referendum. But, it needs to be done. He supports the change.

**H. COMMUNICATIONS. (None.)**

**I. UNFINISHED BUSINESS.** Mr. King wants to clarify again that it costs nothing to get your or a loved one's name on the memorial. Anyone who has served will be placed on the stones for free. It is only if you want to contribute that you can buy a commemorative stone that would be placed around the memorial. Again, all veterans' names go on for free. There are sign up sheets at the Library and at the Village offices. Please add names to the list of any and all veterans from North Fond du Lac.

**J. NEW BUSINESS.** Mr. Streetar asked if there are firms that redo fire trucks. Chief Nelson responded to say that there is a truck committee that looks at this, and they recommend 25 years as the time frame for a truck. He also stated that 55 feet is not a long enough ladder. Can add a longer ladder, but this is generally not cost effective. Ambulances are different, as you can put the top on a new chassis, not the same with fire trucks... .

**K. CLOSED SESSION.**

Motion by King, 2<sup>nd</sup> by Keller to go into closed session for the following reason, at 6:35 PM.

Roll Call: Keller Aye, King Aye, Moore Aye, Streetar Aye, Will Aye.

1. To discuss a personnel issue under Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. As no action will be taken, the Board will not return to open session.

Motion by Will and a second by Streetar to go back into open session at 7:02.

Roll Call: Keller Aye, King Aye, Moore Aye, Streetar Aye, Will Aye.

**L. ADJOURNMENT.**

Motion by Streetar and a second by Keller to adjourn at 7:03. All Ayes

Respectfully submitted,

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Jim Moore, Village President

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Donna Richards, Village Clerk