

**Village of North Fond du Lac
OFFICIAL MINUTES - Meeting of July 12, 2010
BOARD OF TRUSTEES**

PRESENT: James Moore, Village President
Mike Streetar, Trustee
Mike Will, Trustee
Tammy Keller, Trustee
Keith King

STAFF PRESENT: Charles Hornung, Village Administrator
Bill Lamb – Police Chief

OTHERS: Heidi Strand – Blue Door Consulting

Meeting called to order at 6:00 P.M. by Village President, James Moore.

A. ROLL CALL OF OFFICERS.

Jim Moore, Mike Streetar, Mike Will, Keith King, and Tammy Keller present.

B. PLEDGE OF ALLEGIANCE.

C. CITIZEN PARTICIPATION. (None)

D. ANNOUNCEMENTS. (None)

E. PRESIDENT’S BUSINESS and Staff Reports.

1. Department Updates:

- a. Hornung – Explained to the viewing audience the change in having only one meeting, combining the COW and Board meeting into one. Noted that the 2011 budget process will be starting this month. The Pool Committee will be meeting this week to continue the process of working with a firm to evaluate the Village pool and considering pool enhancements.
- b. Lamb – Updated the Board on the progress of the two new patrol officers. Birschbach has finished his field training. Eagan will be finished in the next couple of weeks. The PD newsletter is out. It is available on the Web and at several locations within the Village. The 4th of July weekend was quiet. The Village National Night Out at the pool is scheduled for Tuesday August 3rd.

F. CONSENT AGENDA.

Moore read consent agenda items.

1. Approve the minutes from the following meetings:

Village Board Meeting and Committee of the Whole Meeting- June 21, 2010.
Special Village Board Meeting and Committee of the Whole Meeting- June 29, 2010

2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated.

General Fund	\$49,999.49
Library Fund	\$1,463.93
EMS Fund	\$5,860.15
Capital Projects	\$.00
Water Department	\$11,353.51
Wastewater Department	\$4,672.93
Community Development Authority /TIF	\$8,774.24
Debt Service Fund	\$.00
Storm Water Fund	\$377.25
Total	\$82,501.50

3. Accept Police Department Reports for September and October 2009.

Motion by Streetar, second by Keller to approve. All (5) Ayes, 0 Nays.

G. ADMINISTRATIVE ITEMS:

Moore read administrative agenda items.

1. Discussion and possible action for dance hall license application– Dayz Gone By.

Streetar – Asked Lamb if there would be any reason not to approve application.

Lamb – Stated he hadn’t prepared any opinion but based on the request, he had no objection.

King – Asked what a dance hall license was really for.

Hornung – Stated he thought it was to allow a DJ or Jukebox to play.

Streetar – Stated he wasn’t anti-business and didn’t see any reason not to approve.

Motion by Streetar and second by King to approve - All (5) Ayes, 0 Nays

2. Discussion and possible action on non-intoxicating license application for Dayz Gone By.
Streeter – Same opinion as number 1 above.

Motion by Will, second by Keller to approve. All (5) Ayes, 0 Nays

3. Discussion of Blue Door Consulting for services to conduct a strategic planning session.

Hornung – Introduced Heidi Strand from Blue Door Consulting. Gave a little background from meeting with Strand and Hunt from FCEDC.

Strand – Gave history of Blue Door and the company's relationship with FCEDC. She said she was aware of the desire to take a fresh look at what should be the direction of the Village. Her approach is to work with the Board to get a 30,000 foot view of what they would like to see in a one hour session. The session would also define who would be asked to take part in a second session where a more detailed vision would be created, a timeline set, and action steps to take to accomplish the vision. The second meeting would be up to four hours. From these two meetings, she would go back, assemble her notes and provide a report summarizing what was agreed upon with recommendations. The report would take about two weeks after the second session.

Keller – Asked if she had worked with other municipalities.

Strand – She has worked with Oakfield and a number of non-profit organizations who have worked with many municipalities. She has also worked with FCEDC on a number of strategic planning sessions.

Board – Thanked Strand for coming –No more questions.

Strand – Thanked the Board for inviting her and hoped we could do business. Strand left the meeting.

Streeter – Asked what the fee would be.

Hornung – Not to exceed \$2,000. The money would come out of the Engineering and Economic Development budget line item.

Will – Was surprised Strand had not worked with more municipalities.

Keller – Said she would be comfortable working with this company.

King – Said he would be comfortable as well.

Streeter – Asked Will why he was surprised why she had not worked with more municipalities.

Will – Said a reference question. He also wondered if this was something Hunt from FCEDC should be doing for us.

Hornung – One of the reasons for the contract with FCEDC was to fill the void when Mike Tolvstad retired.

Lamb – He had not seen the contract with FCEDC for Hunt's services but he reminded the Board of the difference between Economic Development and Community Development. He also said the last strategic planning session was back in the early 2000's.

Will – Asked if this was when the comp plan was created.

Lamb – Yes but that was over 10 years ago.

King – Said if this will only cost \$2,000, he is in favor of it.

Motion by Streeter, second by King to approve. All (5) Ayes, 0 Nays

4. Discussion of duration of weekly siren testing.

Streeter – Asked if extending the siren test will prolong the battery life.

Hornung – The company servicing our sirens said it would.

Keller – Was concerned with neighbors around siren having to put up with the siren running for an extended period.

King – Could see both sides of the discussion. Wondered if we could run it one or two minutes? Is the time adjustable?

Will – Thought it was adjustable.

Streeter – Asked what the manufacturer recommended?

Consensus was to table a decision. Hornung to ask if the time is adjustable and the manufacturer's recommended period of time.

5. Discussion of application for the renewal of an operator's license for Helen Woznick.

Keller – Asked why there was an option on the agenda to discuss this in closed session.

Lamb – Felt there should not be an option to discuss this in closed session.

King – All the materials presented in the PD opinion are public record. He was not in favor of renewal.

Moore – Asked if this was a renewal, how was this operators license approved last year with this record?

Lamb – The opinion to recommend denial or approval is a review of the totality of the history. Several more incidents had occurred since the last approval process.

Moore – Current policy is to automatically deny if the applicant failed to fill out the application correctly. The

applicant can come to the Board meeting to try and convince the Board not to deny an application.

Lamb – Any applicant obtaining an operators license can use the license anywhere in NFDL.

Motion by Strettar to deny application, second by Will. All (5) Ayes, 0 Nays

6. Discussion of application for the renewal of an operator’s license for David Cross.

Moore – Item 3 C disturbs him.

Lamb – Item 3 C was the fight on June 19th in Dayz Gone By.

Will – Asked if it would make a difference if there is not a conviction for 3 C?

Lamb – Said legal counsel had advised him that they are on solid ground to take into consideration item 3 C.

Moore – Asked if a license has ever been granted when an applicant had any state statue convictions?

Lamb – Applicants have come in front of the board to explain convictions. There may be circumstances that would influence a decision to grant a license even with a recommendation to deny from PD.

Motion by Strettar to deny, second by King.

Will – Asked if the Board can suspend the license until after the hearing for the fight?

Hornung – Applicant can re-apply for license if not convicted.

Vote ----- All (5) Ayes, 0 Nays

H. ORDINANCES:

1. O-2010-5 MOTOR VEHICLE FINANCIAL RESPONSIBILITY - AN ORDINANCE REQUIRING PROOF OF VEHICLE LIABILITY INSURANCE

Motion by Will to approve, second by Strettar. Roll call- (Keller – Yes) (King – Yes) (Moore – Yes) (Strettar – Yes) (Will – Yes)

I. COMMUNICATIONS: (None)

J. UNFINISHED BUSINESS: (None)

K. NEW BUSINESS:

Strettar – Commented on how he liked the work done on the comment cards to be passed out as Village services are performed.

L. CLOSED SESSION:

1. Strettar- Motioned to go into closed session at 7:10pm for discussion of personnel issues under Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1.Contract and performance of the Fond du Lac County Economic Development Corporation. No action will be taken on this item at this time.

2.Other Village personnel matter(s). No action will be taken on this item at this time.

M. OPEN SESSION:

Motion by Strettar to go into open session at 7:35pm, second by King. (Keller – Yes) (King – Yes) (Moore – Yes) (Strettar – Yes) (Will – Yes)

N. ADJOURNMENT:

Motion by Strettar, second by Will to adjourn at 7:36pm. All (5) Ayes, 0 Nays

Respectfully submitted,

Jim Moore, Village President