

Village of North Fond du Lac
OFFICIAL MINUTES – Meeting of July 11, 2011
BOARD OF TRUSTEES

BOARD PRESENT:

Mike Streatar, Trustee
Michael Will, Trustee
Tammy Keller, Trustee
James Moore, Village President

BOARD ABSENT:

Keith King (excused)

OTHERS: (None.)

STAFF PRESENT:

Chuck Hornung, Village Administrator
Donna Richards, Village Clerk
Fire/EMS Chief Paul Nelson
Nick Leonard, Director of Engineering and Planning
Police Captain Darren Pautsch

Meeting was called to order at 6:00 P.M. by Village President, James Moore.

A. ROLL CALL OF OFFICERS. Mike Streatar, Mike Will, Tammy Keller and Jim Moore, (All) Present. Keith King Absent (Excused).

B. PLEDGE OF ALLEGIANCE.

C. CITIZEN PARTICIPATION.

D. ANNOUNCEMENTS.

E. PRESIDENT’S BUSINESS and Staff Reports

1. Department Updates

1. Administrator. Administrator Hornung said they are working to take care of traffic issues at Lincoln and Prospect and Harrison at Minnesota. Also, we said goodbye to Chief Lamb; he is now at the City of Fond du Lac. We held a Visioning Workshop, and discussed incentives to attract businesses as well as development. We also discussed needing to address the referendum limit.
2. Administration Department. Clerk Richards said the election is tomorrow. Polls are open from 7 AM-8 PM at the Community Center. Quarterly bills will go out this Friday. The Villager is available at the Library and the Village Offices, and will be available soon at PDF. The third Farmers’ Market was slow. Need more customers and more vendors. Please come on Thursdays from 3-6 PM at Village Park.
3. Police Department. Captain Pautsch said the Police Summer newsletter is out, available at the municipal building, PDQ, Spillman Library and the Community Center. There has been some suspicious activity around Thurke and Blackbird, with a prowler shining a light into houses. They have extra patrols out; be alert and report suspicious activity.
4. Fire/EMS Department. Chief Nelson reported that June was a very busy month for emergency services, with 68 EMS runs, which is probably a record number. We have 300 for the year already; and 52 Fire calls, which is usually 70 for the whole year. The Chief sent off his research paper for emergency standard procedures guidelines for staff operations, called a S.O.G. for Standard Operations Guidelines. Will be looking to apply for another Assistance for Firefighters grant; the application will be out in a few days. Would like tools for thermal imaging, blitz fire master stream, and maybe new appliances (washer and dryer) as possible purchases.
5. Public Works Department.
Director Leonard reported a gypsy moth infestation at LeMieux Park. A fungus was introduced several years ago which should kill them. We may spray in Spring if there is a problem again. Sunset Circle Drive is done; now they are patching the pavement, and doing ditch work and landscaping. Crew has completed curb work in other areas of the Village, and the streets are ready for overlays. Some streets need to be totally redone, which was not budgeted for. We are looking for the funds to complete the work that is needed; also alleyways and Lakeshore. Need to find funds somewhere in the budget, or postpone this work.

F. CONSENT AGENDA.

1. Approve the minutes of the following Village Board Meetings: June 20, 2011. (No action on this item.)

2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated:

General Fund	\$108,601.45
Library Fund	\$873.57
EMS Fund	\$1,803.98
Capital Projects	\$15,375.00
Water Department	\$10,061.84
Wastewater Department	\$1,785.95
Community Development Authority /TIF	\$9,493.00
Debt Service Fund	\$0
Storm Water Fund	\$931.07
Total	\$148,925.86

3. Approve the following Operator’s Licenses:

Carissa A. Jozefowski Permanent Renewal
 755 Security Drive Z201, Fond du Lac, WI. 54935
 NFdL Mighty Mart

Angelique L. Keenan Permanent Renewal
 3 Hummingbird Ct.
 North Fond du Lac, WI. 54927
 Charlie’s Pub and Banquet Hall

4. Accept the February and March 2011 Police Department Reports.

Motion by Will, 2nd by Streetar to approve the Consent Agenda.

Mr. Streetar asked about some of technology expenditures related to mobile office. Mr. Will asked about the funds to add buildings to insurance. The new boom lift is to be delivered this week.

All (4) Ayes, 0 Nays.

G. ADMINISTRATIVE ITEMS.

1. Discussion and possible action on AN AGREEMENT WITH PAYMENT SERVICE NETWORK, to provide online payment options for Village customers. Administrator Hornung explained that we do not currently take debit or credit cards. This agreement would provide the Village customers with an ability to pay by internet. Customers can schedule their payments and see their accounts. There is a small fee which the utility will pay for: \$5.95 per month plus \$.50 per transaction. No cost to the customer. Mr. Will mentioned that gas and electric charges \$5.99 to the customer. Asked if people could break their payments into small pieces, and cost the Village alot in fees. Mr. Hornung said he would check into whether there is a way to limit the number of transactions a customer can make per month. The agreement will last three years.

Motion by Streetar, 2nd by Keller to approve agreement with PSN. All Ayes, 0 Nays.

H. RESOLUTIONS.

1. Discussion and possible action on RESOLUTION R-09-2011
 A RESOLUTION OPPOSING ASSEMBLY BILL 182. The bill was explained to the Board, and a copy was in their packets. It relates to removing landlords from responsibility for paying utility (water) bills if their tenants do not pay. Currently, any unpaid balances are placed on the property tax roll. If this was not the case, all the other ratepayers would have to have their rates increased to cover the costs of unpaid bills. We work with landlords to get tenant bills paid up as best we can before it goes on the taxes. If AB182 passed, the landlords and the tenants would have no incentive to pay a bill, if they split or left a bill unpaid. This would be very costly. While several Board members expressed sympathy with landlords, they also understood that for the good of the Village we need to oppose this bill.

Motion by Will, 2nd by Streetar to approve the Resolution opposing this bill. All Ayes, 0 Nays.

I. ORDINANCES.

1. Discussion and possible action on ORDINANCE O-2011-05
 AN ORDINANCE REGULATING SOCIAL HOST
 IN THE VILLAGE OF NORTH FOND DU LAC. First Reading.
 This legislation is part of the efforts of the Drug Free Communities Task Force. The State law has a gap. Hosts can only be issued a citation if they supply the alcohol. A Bring our Own Party would not place adults in a responsible position. This ordinance stops providing the place where the party would be held. Other communities are also considering this.

J. COMMUNICATIONS. (None.)

K. UNFINISHED BUSINESS. Administrator Hornung encourages people to go to our Farmers’ Market on Thursdays from 3

to 6 PM.

Mr. Will asked if we were getting an update on the use of the Community Center by the Church on Sundays. Mr. Hornung explained that all is going well. Ms. Richards concurred. There was one Sunday with a time mix-up, and the Church usually goes over time when there is no one afterwards. So, when a party showed up, they needed to pack up and get out of there. Communication by the Church with the Village needs to be increased, so they understand when another group has the room after them.

L. NEW BUSINESS. (None.)

M. CLOSED SESSION.

Motion by Streetar, 2nd by Keller to convene into Closed Session for the following reason:

Roll Call Streetar, Will, Keller, Moore, All Ayes. Went into closed session at 6:28 PM.

1. To discuss a personnel issue under Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. As no action will be taken, the Board will not return to open session.

Motion by Will with a second by Streetar to return to open session at 7:28 pm – Roll Call: All (4) Ayes, 0 Nays.

N. ADJOURNMENT.

Motion by Streetar and a second by Keller to adjourn at 7:29 pm. All (4) Ayes, 0 Nays.

Respectfully submitted,

Jim Moore, Village President

Donna Richards, Village Clerk

