

Village of North Fond du Lac
OFFICIAL MINUTES – Meeting of June 6, 2011
BOARD OF TRUSTEES

BOARD PRESENT:

Mike Streatar, Trustee
Michael Will, Trustee
Tammy Keller, Trustee
Keith King, Trustee
James Moore, Village President

OTHERS:

Audrey Zuelsdorf
Judy Buelow

STAFF PRESENT:

Chuck Hornung, Village Administrator
Donna Richards, Village Clerk
Police Chief William Lamb
Fire/EMS Chief Paul Nelson
Nick Leonard, Director of Engineering and Planning
Darrin Parsons, Director of Public Services
Police Captain Darren Pautsch

Meeting was called to order at 6:00 P.M. by Village President, James Moore.

A. ROLL CALL OF OFFICERS. Mike Streatar, Mike Will, Tammy Keller Keith King, and Jim Moore, (All) Present.

B. PLEDGE OF ALLEGIANCE.

C. CITIZEN PARTICIPATION. None.

D. ANNOUNCEMENTS.

Optimists raised \$210.00 in cans, collecting cans at PDQ, and presented a check to the Village. Mr. Hornung gave them great thanks for their efforts. They have raised \$1,060 in six months for the Pool. The trailer is at PDQ on the 1st and 3rd Saturdays of each month. Thanks to people of the Village for bringing their cans there. This project has been a great success!

Keith King said brochures for the Veteran's Memorial have been printed, and are available at BP, Classic Cut, the Village Offices, the Elementary School and Keller Tire. He wishes to clarify that all names of veterans from North Fond Du Lac will be placed on the memorial at no charge. The bricks are being sold to support the Memorial. Let them know names of veterans, so they can be carved into the stones of the memorial.

Tammy Keller congratulated all the High School Seniors that graduated this week, and wishes them the best for the future!

Michael Will wants to thank North Fondy Fest for the wood that was donated for the dugouts that were built, and especially Mike Meter who built the dugouts.

Mike Streatar wants to thank the Key Club members who cleaned the caboose last week. It really needed it.

Mike Will announced North Fondy Fest June 17th and 18th, and the Chicken Dinner Friday night for \$8.00. Tickets for the dinner and prize drawing are available at various locations around town including the Village Offices.

E. PRESIDENT'S BUSINESS and Staff Reports.

1. Department Updates

a. Administrator. Mr. Hornung said he and municipal court personnel met with Rep. Thiesfeld about legislative items affecting the court, including concealed carry issues and the need to continue to support the software connectivity that allows for staff cost savings. He attended the DARE graduation. Announced that after the new mission statement was adopted, we will be utilizing it around the Village. Also, a rendition of the proposed pool enhancements will be discussed tonight. We are also looking into automation of payments on-line.

b. Administration Department. Ms. Richards said the recall election is now definitely on July 12th. This could be a primary or a general election, depending on the candidates who hand in papers. We are planning to start a Farmer's Market on Thursdays in the Village at Village Park, to begin on June 23rd. The Villager will come out a little earlier in July, so we can explain changes in the election process as well as promote the Farmers' Market, which is a new program.

c. Police Department. Chief Lamb said Sean Hendricks is returning to work, and Sgt. Jaeger will be off on her leave. The eligibility list expired, so they have been working to renew the list. Have 13 names; the list is good for one year. Officer Spencer-Fink coordinated her first DARE graduation, and did an excellent job. Sgt. Heavener mentored her. Jim Moore and Chuck Hornung attended. Optimists Club is their longest and strongest supporter, but also received support from the Knights of Columbus, Culvers, Hopper's and others.

d. Fire/EMS Department. Chief Nelson has been providing blood pathogen training, for the lifeguards this

summer. Will provide training for other staff, too. They are testing hoses at this time, as is required. Also, ordering mobile data equipment and recorders, utilizing grant funding. Working on performance appraisals. All sirens are now working. This is in response to a question from Mike Streetar.

- e. Public Works Department. Nick Leonard announced that there was a bid opening last Thursday. We had eleven bidders for a \$70,000 project. Ditches on State Street are to be fixed. There has been a problem with the paint job on the water tower, and it is being dealt with. It was not a paint mixing issue, but was a bonding issue. Contractor will be pumping Well #5 to test for radium. Darrin Parsons said that Village Pool is up and running. Had a free party Friday for the Village, and 200 people showed up, with over 100 on both Saturday and Sunday as well. The pool is closed this week, and then open next weekend for the season. People can still sign up for lessons, and season passes can be purchased as well.

F. CONSENT AGENDA.

1. Approve the minutes of the following Village Board Meetings: Meeting of May 16, 2011.
2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated:

General Fund	\$94192.06
Library Fund	\$16.57
EMS Fund	\$3685.67
Capital Projects	\$2520.00
Water Department	\$8,318.31
Wastewater Department	\$1587.73
Community Development Authority /TIF	\$522.47
Debt Service Fund	\$0
Storm Water Fund	\$454.50
Total	\$111,297.31

3. Accept the November 2010, December 2010, and January 2011 Police Department Reports.

4. Approve the following Operator’s Licenses:

Darlene McAuly Permanent Renewal 229 East Cotton Street Fond du Lac, WI. 54935 Jenz Bar

Mona A. Tennesen Permanent Renewal N6127 Prairieview Road Fond du Lac, WI. 54937 NFdL Mighty Mart BP

Troy R. Scott Permanent New W7404 Townline Circle Fond du Lac, WI. 54937 Outdoor Recreation - fee waived

Renee F. Bell Permanent Renewal 308 Illinois Avenue North Fond du Lac, WI. 54937 PDQ

Bonnie J. Warren Permanent Renewal 501 Washington Street Ripon, WI. 54971 PDQ

Diane L. Ford Permanent Renewal 224 Blackbird Street North Fond du Lac, WI. 54937 PDQ

Margaret A. DeYoung Permanent Renewal 170 Twin Lakes Drive North Fond du Lac, WI. 54937 PDQ

John C. Barfknecht Permanent Renewal N8315 Sunset Drive Fond du Lac, WI. 54937-7822 PDQ

Jennifer L. Pike Permanent New 20 Gaslight Drive North Fond du Lac, WI. 54937 NFdL Mighty Mart BP

James E. Livieri Permanent – New 1504 Jeffrey Court North Fond du Lac, WI. 54937 Outdoor Recreation - fee waived

Nicole J. Balthazor Permanent New N7916 Van Dyne Road, Fond du Lac, WI. 54937 Charlie’s

Joan M. Crossman Permanent Renewal 1010 Michigan Avenue, North Fond du Lac, WI. 54937 PDQ

Ronald A. Ablor Permanent Renewal 441 Amory Street, Fond du Lac, WI. 54935 Rumours

Linda S. Meyer Permanent New 1725 Minnesota, North Fond du Lac, WI. 54937 Outdoor Recreation-fee waived

Motion by Will, 2nd by Streetar to Approve the Consent Agenda. All (5) Ayes, 0 Nays.

G. ADMINISTRATIVE ITEMS.

1. Discussion and possible action on possibilities for enhancing the Village Pool. Administrator Hornung shared a rendering of phased options for pool improvements. (Drawing attached.) It includes a splashpool, a water slide, an addition to the bathhouse with a concession stand, and more areas for families to sit and hang out around the pool. Private funds would be raised as much as possible for these improvements to happen. Tammy clarified that in order to proceed, there is a commitment needed to keep the pool open. Would continue to raise funds privately, and the Village would help with staff time. Mike Streetar said can't commit, but will try to keep the pool open. Keith King said we will continue to raise money for the pool. Mike Will said he thought this is a conservative plan; no change to the pool... adds splash pad, slide and a few other things. Mike Streetar asked Mr. Parsons what shape the pool was in when they fired it up this year. Mr. Parsons said there were very few problems, and that Sparkle Wash asked us if they could contribute cleaning the pool for us. It looks great. The tile work was completed last year.

Mr. Will said he wants to support using this design concept, and progressing to the fundraising stage for this project.

Motion by Will, 2nd by King to continue down the road towards pool enhancements. All Ayes, 0 Nays.

2. Discussion and possible action on revising the capital budget for bleacher replacements and additions. This was discussed and tabled for one meeting only, so that financial support could be sought from service groups. There was savings in the capital budget, and bleachers have been put off for some time due to budget trimming during budget discussions. Mr. Parsons sent out a letter to the various groups who use the facility, and others. None could commit at this time, but will consider it in the fall. Mr. Streetar who missed the last meeting was concerned that this was held. This is a safety issue. Other trustees said they supported getting it done, but wanted to wait this period, as was done, to check on commitment from others. They wouldn't have been able to be set up by North Fondy Fest if it had been approved at the last meeting. They will work to get contributions after the bleachers are erected. Metal ones will be replaced at East Diamond. Mike Will says he feels better that they checked out the interest to contribute ahead of time, and that all are interested.

Motion by Streetar, 2nd by King to approve last meeting's staff recommendation on the bleachers.

Police Benevolent Association is planning to donate \$500, according to Chief Lamb. Board will continue to try to raise other funds as well. Mr. Moore said Optimists may try to help later this summer. All Ayes, 0 Nays.

3. Discussion and possible action on a traffic issue at Lincoln and Prospect. Judy Buelow of 339 Wisconsin spoke to say that traffic is terrible there, and she must go beyond the white line to see. She had an accident; when she thought it was clear, but there was a van with a car behind it that she couldn't see. It is a terrible spot. Concerned about embankment, and banners in the line of sight. There was also some discussion of foliage that blocks vision near the Credit Union. There is a traffic safety committee that will look at it, and see if there is something that could be done. Mr. Streetar mentioned that it may be possible to make it a one way in only, to make it safer, as they did on Garfield on the west side of the street. During peak traffic times, crossing Prospect from any street is an issue. Mr. Moore said he went there, and stopped at the white line, and had good vision, but he was in a van, not a car. Thanked her for her concern.
4. Discussion of the lawn care and mowing requirements in the Village and the current Ordinances. No action will be taken at this time. Mr. Streetar raised this issue, as he thinks lawns go too long without being cut and penalties from the Village. Why not similar to snow, where they have 24 hours to get it taken care of? Darrin Parsons said he sends a letter to the owner of record if lawn is longer than 6 inches, and they have five days to mow it from the date sent, or we take care of it plus penalties. Also, existing ordinances do prohibit blowing grass into the street. That is in the stormwater ordinances. We had Attorney Kalny look at it some time ago, and because it is not a safety issue like ice or snow on a sidewalk would be, we must give them a reasonable time to take care of it, so 5 days is the lowest we can go. It is the same people time after time can't give one warning and then cut it. We changed the ordinances at that time to allow entry to the property, and a \$50 minimum charge. Fines could be increased. Darrin Parsons said he is behind in his work to inspect lawns and issue letters. That is why the lawns got out of hand. He is catching up.
5. Discussion and possible action to accept the low bid for work to be done on the Sunset Circle Drive sewer and water extension project. As per report attached, got eleven bids. This is not a budgeted item, but is part of the annexation. Part of the bid will be paid by the owner of the annexed property, the remainder will be deferred, to be paid by others when they annex. Will be booked as a deferred assessment. Ms. Keller asked if we have a process to meet or beat a low bid. No. Must open publicly and accept the low bid, unless they are not qualified or cannot do the work. The design goes back 400 feet between manholes, so can be hooked into by other later more easily.

Motion by Streetar, 2nd by Keller to accept the low bid for \$71,377.25. All Ayes, 0 Nays.

6. Discussion and possible action on a potential use of the Pool by Snap Fitness this summer. Snap Fitness asked to

use the pool during a time not being utilized, which is 4-5 PM daily. They would pay \$20 per person for the season for this class, and the pass will not be assigned to an individual, i.e. there would be 5 passes for Snap Fitness for up to five people at \$100, and any additional would pay per day. Pool staff are on break during this time, so would monitor the admissions.

Motion by Streetar, 2nd by Keller to approve \$20 per person for the season for Snap Fitness. All Ayes, 0 Nays.

7. Discussion and possible action on the following license applications:

DANCE HALL LICENSES FOR THE JULY 1, 2011-JUNE 30, 2012 LICENSE PERIOD:

Charlie's Banquet Hall and Pub	1348 Wisconsin Avenue
Charles H. Balthazor	North Fond du Lac, WI 54937
Robin R. Balthazor	

Jenz Bar Central	751 Wisconsin Avenue
Jenny Ledden, Agent	North Fond du Lac, WI 54937

TOBACCO AND CIGARETTE PRODUCTS LICENSES FOR THE JULY 1, 2011-JUNE 30, 2012 LICENSE PERIOD:

NFDL Mighty Mart BP, Inc.	330 Prospect Avenue
Gerald A. Tennessen, Agent	North Fond du Lac, WI 54937

PDQ Stores, Inc.	400 Prospect
Renee Bell, Agent	North Fond du Lac, WI 54937

Rumours Tavern	727 Wisconsin Avenue
Karen Beesley	North Fond du Lac, WI 54937
John Beesley	

O'Connor Oil Corporation	565 North Pioneer Road
Stretch Truck Stop	North Fond du Lac, WI 54937
John Venturini	

NON-INTOXICATING BEVERAGE LICENSES FOR THE JULY 1, 2011-JUNE 30, 2012 LICENSE PERIOD:

PDQ Stores, Inc.	400 Prospect
Renee Bell, Agent	North Fond du Lac, WI 54937

NFDL Mighty Mart BP, Inc.	330 Prospect Avenue
Gerald A. Tennessen, Agent	North Fond du Lac, WI 54937

Jenz Bar Central	748 Wisconsin Avenue
Jennifer Ledden, Agent	North Fond du Lac, WI 54937

O'Connor Oil Corporation	565 North Pioneer Road
Stretch Truck Stop	North Fond du Lac, WI 54937
John Venturini	

Outdoor Recreation, Inc.	Village Park, 144 and 234 Winnebago Street
David G. Babler, Agent-	North Fond du Lac, WI 54937

Charlie's Banquet Hall and Pub	1348 Wisconsin Avenue
Charles H. Balthazor	North Fond du Lac, WI 54937
Robin R. Balthazor	

Dolgenercorp LLC Dollar General Store #659	333 Prospect Avenue
Ted Druckrey, Agent	North Fond du Lac, WI 54937

Rumours Tavern	727 Wisconsin Avenue
Karen Beesley	North Fond du Lac, WI 54937
John Beesley	

MOBILE HOME PARK LICENSES FOR THE JULY 1, 2011-JUNE 30, 2012 LICENSE PERIOD:

Applicant
WD Steenberg

Location of Premises
Lakeshore Terrace Manufactured Home Community

WDS Development Corp.

Gaslight Terrace Manufactured Home Community
Green Meadows Manufactured Home Community

Motion by Streetar, 2nd by Will to approve the licenses above. All Ayes, 0 Nays.

H. RESOLUTIONS.

1. Discussion and possible action on Resolution R-06-2011 ESTABLISHING A REPLACEMENT FUND FOR COLLECTION SYSTEM AND OPERATIONS & MAINTENANCE MANUAL. Mr. Parsons explained that this is required for the annual report submitted, that outlines that the Village approves funds for the wastewater system, and authorizes repairs for any problems that may occur.

Motion by Streetar, 2nd by Keller to approve resolution. All Ayes, 0 Nays.

2. Discussion and possible action on Resolution R-07-2011 A RESOLUTION AUTHORIZING THE DIVISION OF THE VILLAGE OF NORTH FOND DU LAC INTO REVISED WARDS FOLLOWING THE 2010 FEDERAL CENSUS. Ms. Richards explained that this item will be held until next meeting, as the descriptions and map needs to be revised to comply with requirements we received from the County staff today.

I. COMMUNICATIONS. None.

J. UNFINISHED BUSINESS. None.

K. NEW BUSINESS. None.

L. ADJOURNMENT.

Motion by King, 2nd by Keller to adjourn at 7:18 PM. All (5) Ayes, 0 Nays.

Respectfully submitted,

Jim Moore, Village President

Donna Richards, Village Clerk

