

**Village of North Fond du Lac**  
**OFFICIAL MINUTES- Meeting of March 15, 2010**  
**COMMITTEE OF THE WHOLE**

PRESENT: James Moore, Village President  
Mike Streetar, Trustee  
Mike Will, Trustee  
Jim Scharf, Trustee  
Keith King, Trustee

STAFF PRESENT:  
Charles Hornung, Village Administrator  
Nick Leonard, Director of Engineering and Planning  
Darrin Parsons, Director of Public Services  
William Lamb, Chief of Police  
Donna Richards, Village Clerk

OTHERS: Tammy Keller  
Robin Lemke

**Chairman: SCHARF**

*Meeting was called to order by Chairman Scharf at 6 PM.*

*A presentation was made to the Village by the Schaub/Gorske family and friends in the amount of \$2230.00, as a donation to the swimming pool fund, in memory of Mrs. Beverly J. Schaub.*

**A. ADMINISTRATIVE ITEMS.**

- a. Discussion of Ordinance O-2010-03, AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF NORTH FOND DU LAC (Well #5 on Creek Vu Drive) - First Reading. Public Hearing will take place at Second Reading, at the next regular meeting of the Board, on April 5<sup>th</sup>.  
This annexation is a unanimous, voluntary sale. Mr. Leonard explained that this is one piece of the property for the Well Station #5, and this is a piece of a parcel needed which is outside the Village boundary. The annexation is a required step in the Village purchase of the property. The Planning Commission recommended this purchase/annexation at their last meeting. Mr. Will asked when the sale is completed. The annexation is needed before the purchase, Mr. Leonard explained. First we annex, then the current owners of the properties must provide to us a certified survey map (CSM) for each parcel (Village and annexed parcel). Then we purchase the properties.
- b. Discussion of the 2009 Annual Storm Water Report, pursuant to Municipal Separate Storm Sewer System (MS4) General Permit # WI-S050075-1. Mr. Leonard explained that this is due to the new storm water regulations. This is our annual report for the storm water permit. The information provided is the report itself on the first five or six pages, and then there is the actual program that we have for storm water. It includes the nine points we need to address. The report is due March 31, so we need action at this time to submit it.

CONSENSUS to take it to the Board.

- c. Discussion of the purchase of a refuse truck replacement. In response to proposals received. Darrin Parsons explained that this was bid through the vendors and advertised in the Daily Reporter. Received three proposals, two options, one for the body and chassis, and just the chassis and just the body. These are their best prices for each piece. His recommendation is for the LaBrie body and the Peterbuilt chassis. Pre-2010 emissions are still available which will save us \$8,000 to \$10,000. Diesel particulate filter makes it 99.5% clean, and adds money to the price, and requires more maintenance, according to Keith King. Question from Mr. Streetar as to what is the life expectancy of the truck. Life expectancy is eight years; with our current truck, we are at ten years. Asked when delivery can be expected. Mr. Parsons said within 75 days. Mr. Will asked how we budgeted for this. We budgeted \$187,000 in the capital budget and have a little over \$20,000 in a reserve. Price of the new truck is \$197,000. We won't have to borrow as much as anticipated for this purpose. Mr. Parsons confirmed this to be the case.

CONSENSUS to take it to the Board.

- d. Discussion of the Village Pool, and changes in fees for swimming lessons. Darrin Parsons said the Pool Committee discussed charging for all lessons, and we came up with a proposal of fees for swimming lessons for residents of the school district. Rates proposed are on the recommendation. Revenue for 2009 is attached. It is projected that same number of lessons with the new rates proposed would generate roughly \$4,100 in revenue compared to the \$1,265 collected last year.

CONSENSUS to take it to the Board.

- e. Discussion of the purchase of copy machines for the Police Department and Municipal Court. Mr. Hornung said we have been having numerous problems with the machine that the Police Department

inherited from Administration, with maintenance called once or twice a week. And the court's machine is outdated, and costs more to run than a new machine would cost. (See report with two bids including maintenance contract costs.) These are not color copiers, so color copying would be handled by the Administration copier. The funds can come from capital or from operating expenses. P.D. operating costs would be similar to current costs. Courts would save roughly \$1,000 from current costs per year. They are under maintenance contracts. It is the downtime that is costing us, and they need designated due to the need for confidentiality. The recommendation is for the machines that cost less in the longer run, from MBM, at roughly \$1,200 a year on average not including paper. MBM is in the Oshkosh area. Maintenance contract includes toners, staples, etc. Mr. Hornung negotiated to get the best maintenance rate. Our color copies are mostly the Villager, maps. P.D. does not do much color anymore on the monthly reports, as we send these electronically, with one Board member getting it in hard copy. Color is used for things like recruitment at an upcoming job fair. They discussed how to use capital vs. operating funds. Recommended to use operating funds for the court copiers and use capital financing for the P.D. copier.

CONSENSUS to take it to the Board.

**B. CITIZENS TO BE HEARD.**

Jeff Nehring of 48 Center asked how much it usually costs to run the pool, and how much do we usually make selling tickets. Mr. Parsons said it is close to \$80,000 in costs to run the pool, and passes, lessons, and other receipts for the pool all totaled about \$7-\$8,000 for the season last year.

**Future Possible Agenda Items can be discussed under Unfinished Business and New Business. No action will be taken at this meeting on discussions under the next two items, and discussion should be greatly limited until placed on the agenda:**

**C. UNFINISHED BUSINESS.**

Mr. Will asked about how much we are trying to raise to close the gap on pool costs. Mr. Hornung said he'd place that item a future regular meeting agenda, so we can discuss it.

**D. NEW BUSINESS. (None.)**

**E. CLOSING OF MEETING.** Meeting closed at 6:20 P.M.

Respectfully submitted,

James Scharf, Trustee