

**Village of North Fond du Lac**  
**OFFICIAL MINUTES- Meeting of March 2, 2009**  
**COMMITTEE OF THE WHOLE**

PRESENT: Jim Moore, Village President  
Jim Scharf, Trustee  
Keith King, Trustee  
Mike Will, Trustee  
Mike Streetar, Trustee

OTHERS: Jeremiah Mohr  
Keith Grantman

STAFF PRESENT: Chuck Hornung, Administrator  
Donna Richards, Village Clerk  
William Lamb, Police Chief  
Nick Leonard, Director of  
Engineering and Planning

Meeting called to order at 6:00 PM by Chairman Scharf.

**A. ADMINISTRATIVE ITEMS.**

1. Discuss policy for donating benefits to another employee. This was discussed at the last meeting, in response to a request from employees. Administrator Hornung passed out a sheet of some of the issues in such a policy, and several examples from other communities. Key points include possibilities such as: once donated, can't be returned, must they exhaust all possible other leave before donated time is then activated, how handle people of differing pay levels, how paid out at the end of career, if donated sick time during their tenure, or limit to comp or vacation time, only. Categories are presented, with comp-vacation-sick time as currently operating, and short term and long term disability benefits, how that works.... Comp and vacation end each year, either paid out or not, no carry-over. With sick leave, carry until retires, so could deduct from maximum payout. Would recommend that we stay away from sick-time, and require vacation or comp as a true donation to another employee. And also thinks all should be exhausted before accept donated time. Mr. Scharf asked if all employees need to agree to this. Mr. Hornung said that this would be a Village policy, and all donations are voluntary, if they want to provide hours to an individual. This option would be available to everyone. Not required to donate, not required to accept it. Sick time caps out at 120 days? Yes. Get \$60 a day payout upon retirement only on remaining sick leave. Keith King talked about need to exhaust all, and donation need to be vacation or comp only. Mr. Moore agreed with items 1, 2, 3, 5, and 6. Mr. Scharf said we would leave the sick alone, and use vacation and comp only, after using all vacation, comp and sick time. If that is the direction, Administrator Hornung will write a policy. Mr. Will asked about sick time accruing, and can take time without pay when exhausting. Under disability, could staff donate hours towards short term disability contribution, and long term disability contribution, to make employee whole?, asked Ms. Richards. Answer was yes.
2. Discuss Lakefront Corridor Planning process. Administrator Hornung discussed how originally, we thought the CDA might be the body most involved in the planning grant for the Lake Front Corridor. We were rethinking, that perhaps we should recruit community members, naturalists, hikers, fishermen, bicyclists, etc., to be involved in the planning. Will include historical society, County, City and others, to make our plans dove tail with other existing plans and trails. Persons interested should contact Mr. Hornung at 929-3765, to be part of the planning group. This kind of plan will likely attract grants for implementation. Committee work should start in about a month.
3. Discuss the County Natural Hazards Mitigation Plan, and delegating someone to manage the process of the Village involvement. Chief Nelson talked about the County plan, and how we will fit into it. They want a local contact, and updated information that we are providing to them. Need to make a firm commitment to their process, and we are proposing that Chief Nelson take this on, with the Board's input.
4. Discuss North Fondy Fest, and extending the hours of the Parks until midnight, and stopping the sale of beer at 11:30 PM. Mr. Streetar thought this approach worked well last year, and would like the same consideration for this year. Chief Lamb thought there may have been some residents that didn't understand the time change last year. The funds raised go back to the Village. May have a Battle of the Bands on Friday, but would not change the hours that evening. Still in discussion, according to Mike Streetar.

5. Discuss designated reserve balances. Administrator Hornung shared the estimated fund balances for this year. Two will be closed out this year, one is item #12 for economic development, also #36, Optimist Park. The parking lot paving has been done, and there are few funds left in it. Mr. Hornung discussed that #42 parkland fund is created as new construction is completed. Question if this is just for purchase of parkland, or whether can be used for equipment, etc.? Question on what last columns are, L and M.? Administrator Hornung will find out.

Asked about canine fund. According to Chief Lamb, the funds are there, and we may or may not have a canine unit in the future. The fund is a donation from asset forfeitures.

#37 office equipment was used for the copier.

- B. CITIZENS TO BE HEARD.** Keith Grantman expressed an interest in appealing his request for an operator's license that was turned down two weeks ago. He will submit something in writing to formally request an appeal. Will need something by the Friday before our next Board meeting.
- C. UNFINISHED BUSINESS.** None
- D. NEW BUSINESS.** None
- E. CLOSING OF MEETING.** Meeting closed at 6:30 PM.

Respectfully submitted,

Jim Scharf, Village Trustee