

**Village of North Fond du Lac**  
**OFFICIAL MINUTES - Meeting of February 1, 2010**  
**BOARD OF TRUSTEES**

PRESENT:	Keith King, Trustee James Moore, Village President Mike Streetar, Trustee Mike Will, Trustee Jim Scharf, Trustee	Mark Beveridge Tammy Keller
OTHERS:	D'Ann Flasch Pam Vanderboom Lyle Moon Robert Giese Bob Giese Tom and Kim Baumgartner	STAFF PRESENT: Chuck Hornung, Administrator Nick Leonard, Director of Engineering and Planning Darrin Parsons, Director of Public Services William Lamb, Police Chief Paul Nelson, Fire/EMS Donna Richards, Village Clerk

Meeting called to order at 7:30 P.M. by Village President, James Moore.

**A. ROLL CALL OF OFFICERS.** Scharf, King, Moore, Streetar, and Will all present. 0 Absent.

**B. PLEDGE OF ALLEGIANCE.**

**C. CITIZEN PARTICIPATION.**

**D. ANNOUNCEMENTS.**

1. The Committee of the Whole meeting will not resume following the Board Meeting.

**E. PRESIDENT'S BUSINESS and Staff Reports.**

1. Department Updates

- a. Administrator. Chuck Hornung has been working on starting the performance appraisals process, working quite a bit on information technology issues, a new server is coming in, and also updating some personal computers.
- b. Administration Department. Donna Richards received training on the census today, and will share more details at the next meeting. In the next several weeks, people will receive a census questionnaire, 10 questions. Please look it over, fill it out, and send it in, and encourage others to do so.
- c. Police Department. Chief Bill Lamb shared that he completed the process for assigning the School Resource Officer position. It will be Mickey Fink. She has been with the department for six years. Replacing the officer position is in process, with interviews this week. The next list will go to the PFC next week, and interviews will follow. Question from Mike Streetar about motorcycle training for Donovan Heavener, now that he is back on patrol. He should get a refresher, if we are able to get him a course this year.
- d. Fire/EMS Department. Paul Nelson announced that our two members who are in the military are back safely, Robert Jaworski and Adam Keplin. We have had a problem with one of our sirens not going off, so a service is coming in to check our sirens. We are delivering calendars to the community. If you haven't received one, it should be delivered to your door in the next few days.
- e. Public Works Department. Question about the sirens and the batteries, and how they work. Running them longer doesn't save the batteries, but there is an internal problem with the batteries, and they were replaced last year. Chuck asked, do we want to run them longer? Mr. Jaeger shared that the chargers inside the battery were not working properly. They need to cycle sufficiently for enough time, so people know the alarm is working properly.  
Nick Leonard reports that the well station supply main should be finished in the next couple of weeks. Most of last week has been spent updating utility budgets, and getting billings out. Darrin Parsons is updating the emergency action plan with the DNR for the water utility, and it was submitted for approval. A template from Rural Water was used to help get that done. A boiler in the Administration Building went out. It sprung a leak, and some electrical burned out, so boiler will need to be replaced. No plowing recently, so we have had the crew working on drywall repairs in the building caused by roofs leak, and painting various areas of the building.

**F. CONSENT AGENDA.**

1. Approve the minutes from the following meetings:  
Village Board Meeting and Committee of the Whole Meetings- January 18, 2010.
2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated.

General Fund	\$27,465.57
Library Fund	26.88
EMS Fund	5,974.14
Capital Projects	0
Water Department	5,735.92
Wastewater Department	3,301.08
Community Development Authority /TIF	316.75
Debt Service Fund	0
Storm Water Fund	286.22
<b>Total</b>	<b>\$43,106.56</b>

Motion by Scharf, 2<sup>nd</sup> by Streetar to approve the consent agenda. Question by Will page #5, related to boots. Staff have a boot allowance, and pay the difference. Anything over \$125 is taken out of their checks. 5 Ayes, 0 Nays to approve.

**G. COMMITTEE ACTION.**

1. Approve or Deny the submission of an application to the Public Service Commission for a Water Rate Increase.

Motion by Scharf, 2<sup>nd</sup> by Will to approve. Mr. Streetar addressed Mr. Jaeger’s concern about rates. He is comfortable that the staff does what is necessary to bring a responsible proposal forward. Mr. Moore said we would look at it when the PSC comes back. Also stated that if we had small increases along the way, we wouldn’t be looking at such a large increase now. Scharf, Moore, Streetar, and Will Aye, King Nay .

2. Approve or Deny the appointment of Carol Cheevers and Elizabeth Kraft to serve as alternate Election Officials in the appointment period of 2010-2011.

Motion by Streetar, 2<sup>nd</sup> by Scharf to approve. All Ayes, 0 Nays. Motion carries.

3. Approve or Deny an authorization of expenditures for a market and feasibility study update as discussed in the Committee of the Whole.

Motion by Will, 2<sup>nd</sup> by Streetar to deny. Mr. Will said this should be taken back to the developer. We have all spent a lot of money. Mr. Will says he is all for growth, wants development. We know what the project is, and are going down that road. Scharf Nay, King, Moore, Streetar and Will Aye. Motion carries.

4. Approve or Deny a proposal for a 5 year financial planning proposed by Ehler’s.

Motion by Scharf to approve. (No second). Mr. Will stated that it is an important tool, but we asked employees to take furloughs this year, so he doesn’t want to spend any more money than necessary this year. Can wait. President Moore announced that the motion died for lack of a second.

5. Approve or Deny a proposal for a TID #1 and TID #2 financial planning proposed by Ehler’s.

Motion by Will, 2<sup>nd</sup> by King to deny. Streetar, and Will and King Aye. Scharf and Moore Nay. Motion carries.

**H. COMMUNICATIONS.** None.

**I. UNFINISHED BUSINESS.** Mr. Will asked about the court fees being raised, as discussed during the budget process. Mr. Hornung said he understood that the State legislation was in process at this time. It is likely that it will pass both houses.

**J. NEW BUSINESS.** Mr. King wanted to thank the workers for the job they have done during snowstorms this winter so far. Question from Moore on signage on Polk, progress? Signage has not been changed.

**K. ADJOURNMENT.**

Motion by Streetar, 2<sup>nd</sup> by Will to adjourn. 5 Ayes, 0 Nays.  
Meeting adjourned at 7:50 P.M.

Respectfully submitted,

Donna Richards, Village Clerk