

**Village of North Fond du Lac**  
**OFFICIAL MINUTES - Meeting of December 21, 2009**  
**COMMITTEE OF THE WHOLE**

PRESENT: Mike Will, Trustee  
Jim Scharf, Trustee  
Keith King, Trustee  
James Moore, Village President  
Mike Streetar, Trustee

STAFF  
PRESENT:  
Chuck Hornung, Administrator  
Nick Leonard, Director of Engineering and Planning  
William Lamb, Police Chief  
Paul Nelson, Fire/EMS Chief  
Donna Richards, Village Clerk

OTHERS: Andrew King  
Austin Bonlender  
Laurie King

**Chairman: MOORE**

*Meeting was called to order by Chairman Moore at 6 PM.*

**A. ADMINISTRATIVE ITEMS.**

Presented First Dollar to Terri Klapperich for the newest business in the Village, the Cozy Café, which opened November 17<sup>th</sup>. President Moore presented a framed dollar and certificate. Terri Klapperich thanked the Village and stated how welcomed she has felt in the Village since her café' opened. (This was moved from the Board agenda, as Ms. Klapperich needed to be out of town this evening.

1. Discuss Appointment of Election Officials and Alternates for the years 2010 and 2011.  
Village Clerk Richards stated that the appointments go for the next two years, and explained that the political parties have the ability to appoint the officials, with the odd number going to the party who won the last State-wide race. So, the Democratic Party appointed 4, and the other 3 are non-partisan, as the Republican party did not appoint. We have three additional alternates, and we could use a few more. We may be able to recruit two high school students, as now the State law allows, with certain criteria and permissions, two 17 year old students to act as Election Officials at each polling place.
2. Discuss ORDINANCE O-2009-11 TREASURER BOND ORDINANCE IN THE VILLAGE OF NORTH FOND DU LAC. (Second Reading). Administrator Hornung explained that this ordinance provides assurance under State law that the Village is obligated to pay its taxes to the State and County, and allows the Village to forego a bond for the treasurer for this purpose, saving the Village about \$200 a year.
3. Discuss ORDINANCE O-2009-12 PARKING RESTRICTIONS AMENDMENTS IN NORTHFOND DU LAC. (Second Reading). Administrator Hornung said this ordinance provide corrections to the existing ordinance, and in addition will clear the intersection of Polk and Prospect, which gets congested in the winter and at other times, by moving the no parking signs east.
4. Discuss Ordinance O-2010-01 AN ORDINANCE REVISING SECTIONS C and D of the COMPREHENSIVE PLAN OF THE VILLAGE OF NORTH FOND DU LAC (First Reading). (This will be discussed in detail at the second reading.) Nick Leonard explained that this ordinance updates data from the 2000 Census into the Comprehensive Plan, prepared by Pete Fetters. There will also be a public hearing at the next meeting on these changes.
5. Discuss Ordinance O-2010-02 AN ORDINANCE REVISING SECTION 11.07(2) OF THE MUNICIPAL CODE REGARDING SEWER USER CHARGES FOR THE NORTH FOND DU LAC WASTEWATER UTILITY (First Reading). Nick Leonard discussed his report, and explained the need for the sewer charge 10% increase this year. Mr. Moore asked about the increase from \$313,000 to \$317,000. This reflects the final tally of costs to build the plant in Fond du Lac that we share. Mr. Streetar recognized the work in negotiations that lead to great cost savings to the Village with an equitable distribution formula for costs for the new plant. Mike Tolvstad was involved along with OSG and TSC. Nick explained the reasons why improvements to the system can cut costs. It depends on the amount of storms and the amount of infiltration into the system. We pay a three year running average, and there is a true up adjustment at year end. We may get a refund this year, and this would be returned to the utility budget. It is expensive due to the new wastewater treatment plant, which is 20% of our budget. This will be paid for in the next 16 years. Some debt service payments will drop off. Some treatment costs might drop off, depending on infiltration. Depreciation won't change. Operating costs won't change. So, over time, costs may go down. Mr. Streetar asked how the amount for treatment is measured. Mr. Leonard explained that there is a wastewater transmission line with a meter that transmits data to the City by radio signal daily. Flow charges can vary each year from a recent year's low of about \$200,000 to a heavy storm year of \$585,000. Mr. Will asked about what happens when we redo a street. The costs are

borrowed.

6. Discuss a revision in the Operating Policies of the Village, rescinding and replacing section 2.11, to clarify that mill and overlay street work will be expensed in the year the work is completed; and redefining the depreciable life of concrete streets as 50 years and the depreciable life of asphalt streets as 30 years. Mr. Leonard explained that this is to clean up an audit recommendation. We reviewed the policy to clarify it. We could either capitalize and depreciate mill and overlay work, or treat it as a maintenance cost and expense it in that year. We are going to treat it as a maintenance cost.  
Also, we are more accurately depreciating reconstruction of streets for concrete and asphalt by changing the number of years to 50 and 30 respectively for depreciation, as stated.

**B. CITIZENS TO BE HEARD.** (None).

**Future Possible Agenda Items can be discussed under Unfinished Business and New Business. No action will be taken at this meeting on discussions under the next two items, and discussion should be greatly limited until placed on the agenda:**

- C. **UNFINISHED BUSINESS.** (None).
- D. **NEW BUSINESS.** (None).
- E. **CLOSING OF MEETING.** At approximately 6:17 PM.

Respectfully submitted,

James Moore, Trustee