

**Village of North Fond du Lac**  
**OFFICIAL MINUTES - Meeting of December 21, 2009**  
**BOARD OF TRUSTEES**

PRESENT: Mike Will, Trustee  
Jim Scharf, Trustee  
Keith King, Trustee  
James Moore, Village President  
Mike Streetar, Trustee

Eric Schultz  
Pat Nelson  
Nancy Zupke  
Laurie King  
Andrew King  
Austin Bonlender

OTHERS: Karen and Tom Schumacher  
Jane Reszka  
Patricia Hinn  
Marjorie Butzler  
Doloris Jasman  
Mary Ann Woicek  
Jim Moon  
Bethel Schumacher

STAFF PRESENT:  
Chuck Hornung, Administrator  
William Lamb, Police Chief  
Paul Nelson, Fire/EMS Chief  
Donna Richards, Village Clerk  
Melissa Hunt, FCEDC

Meeting called to order at 6:17 P.M. by Village President, James Moore.

**A. ROLL CALL OF OFFICERS.**

**B. PLEDGE OF ALLEGIANCE.**

**C. CITIZEN PARTICIPATION.**

**D. ANNOUNCEMENTS.**

1. The Committee of the Whole meeting will not resume following the Board Meeting.

**E. PRESIDENT'S BUSINESS and Staff Reports.**

1. Presentation to Cozy Cafe in the Village of a First Dollar. (was done during the COW).
2. Presentation honoring Marge Gerber Butzler, Patricia Hinn, Pat Nelson and Marjean Urban in appreciation of their long time commitment to the Village as Election Officials. Mary Ann Woicek spoke first and said that she is one of the newer poll workers compared to the 25 plus years of some of the people who are retiring. It becomes a little family, as we spend a lot of time together, and some of the elections are slow we can talk and horse around together, except when there is a Presidential election. Bethel Schumacher shared how the lives of election officials have changed over the years. The voting process has changed from when in the old days it was a paper ballot with wooden boxes. Then we had voting booths where it was three-sided like a refrigerator with a curtain doorway where the lever would close the curtain and we had to punch things into the panel to vote. Then, when finished, pull the lever to open curtain and record the votes. It took Bob Hinn three weeks to set up the machines and set up the panel to put all the election information in, and he needed to be on-call for breakdowns, to keep the operation moving. Then we had chads, like in Florida, but we got rid of those many years before they (Florida) did. With that system, we did have to take a look at the ballots and make a call as to the intention of the voter, due to the chads that may not have fallen out. Then as the Village grew, we increased the numbers of wards and had two voting places at the Municipal Building and at the Middle School in the Library. Often our hands were so cold we couldn't write anymore. Then we moved to the Community Center where we are now, which is very nice. We have seen many changes in Clerks along the way. Had many extra helpers at the Presidential election recently, and that was the smoothest Presidential election ever. The count came out perfectly in the wee hours of the morning, and that in a Presidential election is most unusual. Thanks to Donna for her kindnesses and fast learning. Today we are honoring Marge Butzler, Pat Hinn, Pat Nelson, for their many years of faithful service and friendship and dear friend and poll worker Marjean Urban who we lost this last year. She was a very dear friend of mine. Her daughter Karen came to receive the award. The confident Marjean is now joyfully singing with the angelic heavenly choir. What an awesome Christmas celebration. And Merry Christmas to all of you. Jim Moore then asked the recipients to come up, and presented the certificates to Patricia Hinn, Marge Butzler, and to Karen Schumacher for her mother, and the audience applauded. Thanks for all of your service, and we will miss your faces when we vote. (Applause.)
3. Department Updates
  - a. Administrator. Chuck Hornung talked about the possibility of changing our website format design. We had a couple of Christmas parties this week, staff party included a white elephant and lots of food. The senior center also had a gathering with 40 some people there.

today. Tax bills went out, and payments are coming in. Preparing 1099's and files for end of the year in the office.

c. Police Department. Chief Lamb said they were busy with the Santa Parade. There were 25 kids at the various stops and 25 kids at the Library. The event was spearheaded by our School Resource officer Donovan Heavener, and thanks to the Fire Department, Rippin'Good Cookies and to the staff at the Library for their involvement. Santa could not use the motorcycle due to the snow and lack of skis, but we all had a good time. Adopt-A- Family deliveries will be on the 23<sup>rd</sup> this year. We adopted 10 families this year, probably upwards of 300 families over the years, with Police Benevolent Association. Businesses, schools, individuals all helped with this year's effort to provide a week's worth of groceries, a full Christmas dinner, and gifts for the children.

Note: Patricia Nelson came in and Jim Moore presented her with the Election Officials certificate at this time. On behalf of the Board we want to thank you for your years of service. Pat Nelson said she will be around to help.

d. Fire/EMS Department. Chief Nelson reported that the SCBA's went into service on the 12<sup>th</sup> with staff fully trained on the new equipment. Working with Campbellsport and Brandon on a program called Red Shirt Friday to raise funds to help support local veterans who have come back disabled from the war zones in Iraq and Afghanistan. We have a veteran here as well that we will try to assist. Shirts will be available or the public and the program will continue until all our troops are home.

e. Public Works Department. Nick Leonard is working on year-end reporting. Tree City USA certification application was submitted. The Village needs to spend at least \$2 a citizen on various tree related activities. We also need to have a Tree Board and a ceremony, which we have been doing. We will be a Tree City again. Well #5 will be located at the North end of Creek Vue. The supply line will go through the edge of Optimist Park. Some of the supply line will be directional drilled, and some of the path will have to be dug up. The path will be restored to the nice walking path.

#### F. CONSENT AGENDA.

1. Approve the minutes from the following meetings:  
Village Board Meeting and Committee of the Whole Meetings- December 7, 2009.
2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated.

General Fund	\$27,250.16
Library Fund	3,309.07
EMS Fund	3,004.15
Capital Projects	3,501.06
Water Department	59,432.56
Wastewater Department	1,096.60
Community Development Authority /TIF	26.11
Debt Service Fund	0.00
Storm Water Fund	111.16
<b>Total</b>	<b>\$97,730.87</b>

3. Approve the hiring of Kyle Schweitzer as a part-time paramedic, to begin December 28, 2009.

Motion by Scharf, 2<sup>nd</sup> by Will to approve the Consent Agenda. Questions: Will: continuation of work on heating and air conditioning system at the Municipal Building and King: the costs of the Chevy at Holiday Auto. Hiring of Kyle: Scharf asked about Kyle's qualifications: he is a Paramedic, and can start quickly. Will asked where we are with hiring: Justin is still putting in lots of hours of overtime, so Kyle will help to relieve that overtime cost. We now have three part timers, including Paula. 5 Ayes, 0 Nays.

#### G. COMMITTEE ACTION.

1. Approve or Deny appointment of Election Officials and Alternates for the years 2010 and 2011.  
Motion by King, 2<sup>nd</sup> by Scharf to approve. Names read into the record. 5 Ayes, 0 Nays.
2. Approve or Deny a revision to the Operating Policies of the Village, rescinding and replacing section 2.11, to clarify that mill and overlay street work will be expensed in the year the work is completed; & redefining the depreciable life of concrete streets as 50 years and the depreciable life of asphalt streets as 30 years.  
Motion by Streetar, 2<sup>nd</sup> by Will. 5 Ayes, 0 Nays.

#### H. ORDINANCES.

1. **Second Reading - Approve or Deny ORDINANCE O-2009-11 - TREASURER BOND ORDINANCE IN THE VILLAGE OF NORTH FOND DU LAC.**

Motion by Strettar, 2<sup>nd</sup> by Scharf to approve. Read into the record by the Village Clerk. .This is saving us \$200 a year, noted Mr. Moore. Roll Call Strettar, Will, Scharf, King, Moore Ayes, 0 Nays

**2. Second Reading - Approve or Deny ORDINANCE O-2009-12 - PARKING RESTRICTIONS AMENDMENTS IN NORTH FOND DU LAC.**

Motion by King, 2<sup>nd</sup> by Strettar to approve. Summarized to say that we are updating Chapter 16.09 under what is prohibited, removing some prohibitions when no longer required due to upgrades of the streets, changing references to Hwy 175 to Prospect Avenue, and then moving no parking signs back to the east on Polk to allow for less congestion of traffic at the corner. Roll Call Strettar, Will, Scharf, King, Moore Ayes, 0 Nays

**3. First Reading – Approve or Deny ORDINANCE O-2010-01 AN ORDINANCE REVISING SECTIONS C and D of the COMPREHENSIVE PLAN OF THE VILLAGE OF NFDL.** Discussion and Public Hearing will be at the next meeting, with copies available at the counter of the offices.

**4. First Reading – Approve or Deny ORDINANCE O-2010-02 AN ORDINANCE REVISING SECTION 11.07(2) OF THE MUNICIPAL CODE REGARDING SEWER USER CHARGES FOR THE NORTH FOND DU LAC WASTEWATER UTILITY.** No action required at this time.

**I. COMMUNICATIONS.** Mr. Will wishes to thank the Public Works Department for all their hard work during the recent snow storm.

**J. UNFINISHED BUSINESS.** None.

**K. NEW BUSINESS.** None.

**L. ADJOURNMENT.** (moved below)

**M. CLOSED SESSION.** Discussion of the investment of public funds and setting negotiation parameters for development agreements, as provided at 19.85 (1) (e) Wisconsin Statutes, where competitive and bargaining reasons require a closed session. As no actions will be taken, the Board will not reconvene into open session.

**1.** Discussion of Winnebago Project.

Motion to go into closed session by Strettar, 2<sup>nd</sup> by Scharf at 7:05 PM. Roll Call Strettar, Will, Scharf, King, Moore Ayes, 0 Nays.

Motion to end closed session by Scharf, 2<sup>nd</sup> by Strettar at 8:45 PM. Roll Call Strettar, Will, Scharf, King, Moore Ayes, 0 Nays.

**N. ADJOURNMENT.**

Motion by Strettar 2<sup>nd</sup> by Scharf to adjourn. 5 Ayes, 0 Nays.

Meeting adjourned at 8:46 P.M.

Respectfully submitted,

Donna Richards, Village Clerk