

OFFICIAL MINUTES --Meeting of November 28, 2011
Village of North Fond du Lac - BOARD OF TRUSTEES

BOARD PRESENT:

Mike Streetar, Trustee
Michael Will, Trustee
Tammy Keller, Trustee
Keith King, Trustee
James Moore, Village President

OTHERS:

Paula Mathes
Doug Parman
Randy Stutz
Richard A. Hartley, Jr.
Ron Margis
Robert Veley
James M. Guell

STAFF PRESENT:

Chuck Hornung, Village Administrator
Donna Richards, Village Clerk
Nick Leonard, Director of Engineering and Planning
Darrin Parsons, Director of Public Services
Darren Pautsch, Chief of Police
Paul Nelson, Fire/EMS Chief

Meeting was called to order at 6:00 P.M. by Village President, James Moore.

- A. ROLL CALL OF OFFICERS.** Keller, King, Moore, Streetar, and Will all present.
- B. PLEDGE OF ALLEGIANCE.**
- C. CITIZEN PARTICIPATION. (None.)**
- D. PUBLIC HEARING –** Adopting the General Operating, Debt Service Fund, Capital Projects Fund, Spillman Library, EMS Fund, and Tax Increment District #1 (CDA) Budgets, and Setting the Tax Levy for Fiscal Year 2012. Announced three times, inviting comments. (No comments were made.)
- E. ADMINISTRATIVE ITEMS.**

Discussion of the 2012 Village Budget. Levy to be \$1,402,212.00 without the TIF, \$1,572,707.00 with the TIF. Mr. Hornung said he sent out an analysis to each Board member in regards to the Chief position. Mike Will said he wants to keep the Fire/EMS Chief a full time position, use the position more efficiently, and take advantage of other opportunities for cost savings. Mr. Hornung said that the levy is the levy, and that the rest can be tweaked later. We need to adopt the capital budget tonight as well. Option #1 was original capital budget. He kept everything in from the original capital budget. Can be revisited, but Option #1 was the one that was discussed to be adopted. Much of the capital budget is general maintenance; Mr. Will mentioned \$2,500 for Board Room chairs. Five other options were handed out. Capital amount is in the Summary of the Budget, and that is what would be adopted tonight. \$604,998 is the capital budget that we would be adopting. Includes the break room, and other items. Need to be clear what Option #1 is. (Ms. Richards made copies of the budget to be adopted, so that it is clear to the Board what they are adopting.) Capital budget to be adopted will have no impact on next year's budget. Fire/EMS Chief considered becoming part time position. Scenarios will show what impact changes would have, split between Fire/EMS is now 50-50. We can have more time spent in EMS, so the Chief is the second seat on the Ambulance; this would save funds. PD/FIRE and EMS are not paying pension and health contribution. Paul is willing to contribute his portion to the pension and health, and with offsets, taking it full time will have very little impact on the budget. (Moved to Ordinances to keep the meeting moving.) Back to budget discussion following Mr. Guell. \$604,998 is the capital budget for the next two years. The next borrow will be for two years 2012-2013, essentially approving the capital budget for next year. \$2,000 is budgeted annually for tile replacement for community center. Need new chairs and carpeting there. At the Library, will continue to work on the roof. There is a leak they are resealing now. Old tile in the back room needs to be removed; has asbestos in it; so new tile in the back room of the Library. EMS house carpeting to be replaced, some in 2012, some the next year. Garage break room is to be fixed up, garage doors openers and garage lot paving over three years. Municipal building chairs need replacing. Squad Room chairs and floor tile. Library roof cap and drains. AC exchangers repairs continues in Municipal Building. Mike Will asked about a car for Captain: There is not one; four marked, two unmarked (one detective/patrol, other Chief's and also patrol.) One of the options previously discussed was to put the cars into a longer rotation. This has a minor impact on the capital budget. Light bars on vehicles is not that expensive. A cage is needed on the interior, and then various mounting kits for light bars exist. Fire/EMS, paying on lease on pumper and ambulance/rescue vehicle. We no longer have the

option of a payment plan on the Thermal Imaging Device, so need to budget \$8,000 and fundraising will pay for \$2,200 now and maybe will also pay for some of the remaining costs down the road; but need the camera now, according to Paul Nelson. No grant is guaranteed. ADA lift needed for the pool. Total \$604,998 and thermal imaging camera \$8,000 needs to be added back in. Paving near garage keeps getting pushed out. Ms. Keller asked if we can share a thermal camera with the City. We have one, but it is starting to fail; it clarifies in a fire if people are in there, and/or if the fire is out. Paul does not want to depend on mutual aid for a tool like this. Fundraising will be done, will pay parts of this back to the Village hopefully. Can apply for a grant, but should not be in the budget. Need lawnmowers, and street resurfacing; Michigan Avenue reconstruction. Garage Break Room rehab; Mike Streetar asked if this is a safety issue. Darrin Parsons answered that the staircase is not to code; it would be extended in the rehab and then would be legal. There is no shower facility currently; only an eyewash. Need a shower in case someone has a spill or exposure that needs to be washed off. Mr. Moore commented that the rehab would get file cabinets out of the bathroom; Mr. Parsons concurred with that.

Paul Nelson assures Mike Will that fundraising for this will be the priority use. Mr. King wants us to go ahead with the thermal camera; it's a safety issue. Ms. Keller said the equipment may be failing, but may not be needed at this time (need level, not want level). Mr. Will asked about a grant; Chief Nelson said that it is in for a grant, and has already been applied for, but can't count on it. Mr. King said to Ms. Keller that he in no way meant to imply that she was not concerned about safety, and apologized to her. Chief Nelson said he brought this opportunity forward when he found out about it; but now it is gone. Mr. Pautsch said can't get a Crown Victoria anymore; so costs have gone down to \$24,000. So capital budget is now \$594,053. (Corrected to \$593,863 after the meeting, to reflect discussion.)

Nick Leonard said he was surprised to hear about the reduction by one crewman. Missed the closed session, but was surprised to hear that DPW staff is to be reduced. Back to 2005 was over \$1 million, below 2006, above 2005 budget with one more crew member. So, with one more crew, we are still below that number. Does not like us to further reduce that. There have been significant cuts to Public Works budgets in last five years. Some assignment shifts will lead to cost shifting that will occur from utilities to general fund, and so we won't save that much from the general fund budget. Mr. Hornung said he did take that into account, and took his best guesstimate of savings to be found. Mr. Will asked if we can wait 6 months and see if we need to fill the police officer position, and keep public works staff at this time. Mr. Hornung justified police officer with overtime to be reduced. Captain spot to be replaced with patrol. The issue is officer safety; would provide adequate backup. Chief Pautsch said he can't say something bad would happen; right now can only guarantee two officers on the street for one shift a day. He wants to fill the spot sooner than later. Mr. Will said he understands, but other departments are suffering, too. Mr. Moore asked about 2011 unspent funds. Mr. Hornung answered those 2011 funds that are anticipated to be unspent has been budgeted for already, about \$67,000. Mr. Will expressed concern that we get no work out of the employee if we pay unemployment; can we make it ¾ of a job in DPW?

Mr. Will asked if we will have a closed session to discuss some of this later. They will, but not tonight. The levy will be set tonight.

F. RESOLUTIONS.

Adopt RESOLUTION R-13-2011-The General Operating, Debt Service Fund, Capital Projects Fund, Spillman Library, EMS Fund and Tax Increment District #1 (CDA) Budgets, and Setting the Tax Levy for Fiscal Year 2012 (budget attached in the form to be adopted after discussion).

Motion by Streetar, 2nd by Keller to approve.

Amendment submitted by Mr. Will to amend for the capital changes, to the amount as discussed. Second by Streetar. All Ayes, 0 Nays.

Motion vote, All Ayes, 0 Nays.

G. ORDINANCES.

1. Discussion of and possible action on ORDINANCE O-2011-11 AN ORDINANCE AMENDING VILLAGE CODE SECTION 5.11(15): CLOSING TIMES FOR THE SALE OF INTOXICATING AND FERMENTED BEVERAGES IN "CLASS A" LICENSED ESTABLISHMENTS IN THE VILLAGE OF NORTH FOND DU LAC. Second Reading. Chief Pautsch explained that they can currently sell until midnight, now would change to no alcoholic or fermented beverages would be sold between midnight and 8 AM.

Motion by Streetar, 2nd by Keller to adopt. Keller, King, Will, Streetar, Moore all Aye..

2. Discussion only on ORDINANCE O-2011-12 AN ORDINANCE REZONING A PARCEL FROM O OFFICE INSTITUTIONAL TO R-6 MULTI- FAMILY.

Discussion with Mr. Guell on the type of establishment he is proposing at this location. He made an offer to

purchase 702 Michigan, was former Nursing Home, and Sisters' house originally. He would manage this with his daughter who would live there. Applied for rezoning, Planning Commission approved it. Mr. King asked what is planned... asked if this is a layover for people down in their luck, or what kind of place... What is a rooming house? He thought about converting to 4 apartments, but as it is structured, rooms are available with water and electrical and beds, so people could live in the rooms at least temporarily; sees it as best option. There are nine rooms upstairs, talking about renting five of them, and daughter downstairs. When renting, is interested in more of a permanent type of residence. Not sure if this will be accomplished. There seems to be a demand, when talking to other rooming houses in Fond du Lac. Nothing in NFDL except for the Pioneer Hotel; not sure what kind of longevity they have. Tammy Keller asked about whether people living there will have a lease. Leases are not anticipated. Geared towards low income? Yes. Can it be like a halfway house; what if someone is newly released from correctional facilities? Mr. Guell doesn't think so. Rooming houses are similar to hotels, in that you are not required to give notice; except for eviction. Streetar asked question about parking: There is a location for parking, room for seven vehicles. Mr. Will asked if he has experience doing this kind of work; Mr. Guell said no, hasn't been a landlord before; is retired, so has time to do this.
(Returned to budget resolution discussion, above)

H. COMMUNICATIONS. (None.)

I. UNFINISHED BUSINESS. (None.)

J. NEW BUSINESS. (None.)

K. ADJOURNMENT. Motion by King, 2nd by Streetar to adjourn at 6:55 PM. All (5) Ayes, 0 Nays.

Respectfully submitted,

Jim Moore, Village President

Donna Richards, Village Clerk