

Village of North Fond du Lac
OFFICIAL MINUTES – Meeting of November 21, 2011
BOARD OF TRUSTEES

BOARD PRESENT:

Michael Will, Trustee
Tammy Keller, Trustee
Keith King, Trustee
James Moore, Village President
Mike Streetar, Trustee

STAFF PRESENT:

Chuck Hornung, Administrator
Donna Richards, Village Clerk
Heather Wegner, Librarian
Darren Pautsch, Police Chief
Paul Nelson, Fire/EMS Chief
Darren Parsons, Director of Public Services
Melissa Hunt, FCEDC

OTHERS: Jeff Stueber, Ron Margis, Rick Hartley, Mackenzie Hagan, Cassandra Chitwood, Kyle Schweitzer, Dan Burton, Steve Gross, Bruce Pluim, Dan Gross, Eric Butler, Jeremy Groeschl, Adam Propson, Robert Veley.

Village of North Fond du Lac Board Meeting was called to order at 6:00 P.M. by Village President, James Moore.

- A. ROLL CALL OF OFFICERS.** Mike Will, Tammy Keller, Keith King, Jim Moore, and Mike Streetar, Present.
- B. PLEDGE OF ALLEGIANCE.**
- C. CITIZEN PARTICIPATION. (None.)**
- D. ANNOUNCEMENTS.** Keith King announced that they have raised \$20,000 plus so far for the Veterans' Memorial. Also Butch Krug said his wife will cover 100% of the costs, over \$5,000 worth of concrete and labor for the footings, site, and elevation work, and Ellerson Electric is also contributing their work and labor towards this project sitework. Special thanks for this great support for the project.
- E. PRESIDENT'S BUSINESS and Staff Reports**
 1. Recognition and thanks to the North Fond du Lac Schools for \$2,183.00 for our share of the First Annual Oriole Open Golf Outing, towards the Village Pool, held on September 18, 2011. Mr. Hornung said this was a great event, and will happen next year as well, to be split 50%-50%. Mr. Moore thanked them as well.
 2. Department Updates
 - a. Library. Director Heather Wegner requested that people drive by the Library if they haven't seen it yet, and see the new look of the exterior. They have had many positive comments on it. Special thanks to Jackie Jurkowski, Mike Streetar and Darlene Worm who worked on the signage. They are collecting Food for Fines, and are extending it through this Wednesday; the food will go to local food banks. Santa will be coming to the Library after the Parade on Thursday, December 1st. He will arrive at the Library at 6:30 for milk and cookies, and storytime. Parents are welcomed to bring their cameras to get a shot with Santa, and participants will receive a free book! This is thanks to a North Fond du Lac Optimist Club donation! Ms. Wegner attended the Wisconsin Library Association Conference, and attended sessions on Leading Through Communication, Tech Support and Tech Services for libraries, 'Tween Programming, Autism Spectrum and others, that were all very educational.
 - b. Administrator. Administrator Hornung said we had a pre-audit visit from Baker Tilly, and it went very well. We held a traffic committee meeting, and are proposing some parking changes that you will see, mostly on Harrison Street between Prospect and Minnesota. There are also some snow plowing changes. Staff is also discussing options for street lighting on Park Ridge and Creek Vu.
 - c. Administration Department. Clerk Richards mentioned that elections for this Spring include the Village President position. Nomination papers are available, to begin collecting signatures on December 1st, and are due on January 3rd. The Spring Election in April will be for the Village President, County Supervisor and other offices, and also the Presidential Primary. Special Assessments are being finalized to be placed on the tax roll next week. Utility bills are due on the 25th of November.
 - d. Police Department. Chief Pautsch has been working on the budget and meeting with the unions for concessions. As Chuck mentioned, they are working on some winter parking and other traffic safety issues. On Wednesday, law enforcement from several departments (Oshkosh, Fond du Lac, North Fond du Lac and others) had seven search warrants that resulted in seven individuals taken into custody, including the arrest of a 34 year old North Fond du Lac resident. This group was responsible for 9-18 ounces of crack cocaine each week in the Fond du Lac area. This will result in Federal conspiracy charges. The suspect was held due to his being on probation, called a "probation hold".
 - e. Fire/EMS Department. Chief Nelson has been working on budget issues. There also have been some pager issues related to the conversion to narrowbanding; they are working through some glitches. The EMS software has eased scheduling, and will hopefully lead to a reduced workload.
 - f. Public Works Department. Director Parsons said the crew has been replacing trees that died; planted 28 trees. Ornaments should be lit on Thursday night. No parking zones will be revised, and ordinances updated for accuracy. They are working on the three utility budgets.
 - g. FCEDC Community Development Specialist. Ms. Hunt will be working to update the strategic plan based on input, and some things she learned in a training she went to on strategic planning. Wants to thank the citizens who participated by providing input. She hopes they will present the plan for approval next month, and will start working to update the waterfront corridor plan and the recreation plan and comprehensive plan, in readiness for possible funding the Village may be eligible for. They will also be looking at options for development of the Zoch property. They have been following

up with State Representative Jessica King, who has toured and met with businesses. Economic Development is a bi-partisan issue.

F. CONSENT AGENDA.

1. Approve the minutes of the following Village Board Meetings: November 7, 2011.
 2. Approve Invoices and authorize Checks to be drawn on the respective funds in the amounts indicated.
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General Fund	\$43,601.00
Library Fund	\$2,298.29
EMS Fund	\$4,607.11
Capital Projects	\$762.62
Water Department	\$3,552.14
Wastewater Department	\$3,099.91
Community Development Authority /TIF	\$291,273.92
Debt Service Fund	\$0
Storm Water Fund	\$1,041.29
Total	\$350,236.28

Motion by Will, 2nd by Streetar to approve the consent agenda. All Ayes, 0 Nays.

G. ADMINISTRATIVE ITEMS.

1. Discussion of the 2012 Village Budget. Public Hearing is scheduled for November 28, 2011 at 6 PM. There was no discussion by the Board at this point. Clerk Richards spoke. Said her job is a real full time job, works more than 8 hours every day, and wondered how they came up with 20 hours for the position. It is unreasonable to expect. Handed out chart of Village Clerks; Except for very small communities, all the appointed clerks are full time. Said she has a contract; and that the Village will have to pay severance and unemployment if it is broken, according to the contract. Wondered if this cost was budgeted for. Hopes the Village will reconsider, and at least have a transitional year at 75% instead of 50%. There will be at least 3 and perhaps as many as 6 elections this coming year. The time for elections is not included in the 20 hours a week, and will need to be budgeted for. Fireman Charles Hoepfner spoke, and said how important it is for the Fire/EMS Department to have a full time chief. Mentioned that the Village is planning to hire an entry level police officer, instead of a captain. They are not happy about this. Ms. Richards said she was not aware of this either.

H. ORDINANCES.

1. Discussion of ORDINANCE O-2011-11 AN ORDINANCE AMENDING VILLAGE CODE SECTION 5.11(15): CLOSING TIMES FOR THE SALE OF INTOXICATING AND FERMENTED BEVERAGES IN "CLASS A" LICENSED ESTABLISHMENTS IN THE VILLAGE OF NORTH FOND DU LAC. First Reading. It was explained that a new merchant asked if they could stay open until midnight to sell beer. It turns out that we have nothing in the ordinances to prohibit this, but that all Class A establishments have stopped selling at 9 PM, and that would be preferable, with beer and liquor. With this change, they must not sell between 9PM and 8AM.
2. Discussion of ORDINANCE O-2011-12 AN ORDINANCE REZONING A PARCEL FROM O OFFICE INSTITUTIONAL TO R-6 MULTI- FAMILY. First Reading. This is the facility east of Presentation Church. Mr. King asked if this is being rezoned to be a Rooming House. People do not want it to be a Rooming House. Asked if Mr. Guell will be here to discuss this. Will be invited to next meeting to discuss. Tammy Keller asked if it will be a halfway house.
3. Discussion of ORDINANCE O-2011-13 AN ORDINANCE AMENDING 16.09 PARKING REGULATIONS, REGARDING WINTER PARKING. First Reading. Darrin Parsons said DPW is planning a new plowing regimen for this winter. They will begin plowing later, into the AM hours. This change will allow persons to park on one side of the street, and plows will be able to do both sides within two time periods. Fond du Lac has the even/odd dates parking in the winter, and ours will be amended to be the same as the City of Fond du Lac's, always clear on one side from 8 PM to 8 AM. This will help save money for overtime, though won't be as clean as it used to be.

I. COMMUNICATIONS. (None.)

J. UNFINISHED BUSINESS. (None.)

K. NEW BUSINESS. (None.)

L. CLOSED SESSION. Motion by Streetar, 2nd by Will to go into Closed Session, and read the reason below. Will, Keller, King, Moore, and Streetar All Ayes, 0 Nays.

Discussion of a personnel issue under Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. Discussion of staffing and personnel.

Motion by Streetar, 2nd by Keller at 9:18 to return to open session. Will, Keller, King, Moore, and Streetar All Ayes, 0 Nays.

M. Return to ADMINISTRATIVE ITEMS.

1. Discussion and possible actions related to staffing and personnel discussed in CLOSED SESSION.

I. ADJOURNMENT. Motion by Streetar, 2nd by Keller to adjourn at 9:19. All ayes.

Respectfully submitted,

Jim Moore, Village President

Donna Richards, Village Clerk